



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 21 February 2017 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

A handwritten signature in black ink that reads "Peter Clark".

Peter Clark
Interim Chief Executive

February 2017

Contact Officer: Sue Whitehead
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Local Government, Business, ICT & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children & Family Services</i>
Steve Harrod	<i>Cabinet Member for Education</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property, Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Tuesday 28 February 2017 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 14 March 2017

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, or

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 24 January 2017 **CA3 – to be circulated separately**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Transition Fund for Community Initiatives for Open Access Children's Services - February 2017 (Pages 1 - 28)

Cabinet Member: Finance

Forward Plan Ref: 2016/151

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Report by Assistant Chief Executive (**CA6**).

In February 2016 the council agreed to set aside £1m for creating a 'one off' fund to

provide pump priming to support Children's Centres. It was agreed that a cross party group of county councillors would consider maximum benefit of this fund and bring proposals back to Cabinet for decision.

The working group have considered the applications under the second round of bids against the criteria outlined in the guidance notes with recommendations to Cabinet.

The Cabinet is RECOMMENDED to

(a) Approve for funding the following bids:

- a. ***Ace***
- b. ***Barton Community Association***
- c. ***Employment Action Group***
- d. ***Chalgrove Primary School***
- e. ***Faringdon Town Council***
- f. ***Kidlington & Hampton Poyle PCC***
- g. ***Friends of Maple Tree***
- h. ***Cuttleslowe Primary School and Community Association***
- i. ***D:two***
- j. ***Wallingford Town Council***

(b) Approve interim funding for the following bids:

- a. ***Friends of Britannia Road***
- b. ***Grove & Wantage***

(c) Ask that further work is conducted to develop more robust business plans and reapply for funding under the next round of applications:

- a. ***Aflah Nursery***
- b. ***The Nature Effect***
- c. ***Mortimer Hall***
- d. ***The Kings Church Didcot***
- e. ***Sunshine Centre***
- f. ***Witney Methodist Church***

(d) Decline for funding the following bids:

- a. ***Donnington Doorstep***
- b. ***Thomas Gifford Trust***

(e) Approve the maximum 12 months' rent free period for the following buildings:

- a. ***Berinsfield***
- b. ***Britannia Road***
- c. ***Maple Tree***
- d. ***Red Kite***

7. 2016/17 Financial Monitoring & Business Strategy Delivery Report - December 2016 (Pages 29 - 62)

Cabinet Member: Finance

Forward Plan Ref: 2016/102

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: 07584 909518

Report by Director of Finance (**CA7**).

The report focuses on the financial management of the 2016/17 budget. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of December 2016. Capital Programme monitoring is included at Part 3.

The Cabinet is RECOMMENDED to:

- (a) note the report;**
- (b) approve the use of the High Needs Strategic Planning grant and increase to the Special Educational Needs and Disabilities (SEND) reserve for 2017/18 in paragraph 23;**
- (c) approve the virements in annex 2a;**
- (d) approve the debt write off detailed in paragraph 49;**
- (e) note the Treasury Management lending list at Annex 4;**
- (f) approve the creation of an Investment Reserve in paragraph 54;**
- (g) approve the supplementary estimate in paragraph 56;**
- (h) note the changes to the Capital Programme set out in Annex 7b and 7c;**
- (i) approve the release of £3.2m of development funding for the A40 Science Transit Scheme and delegate the release of those funds to the Director of Finance and Strategic Director Communities in £0.5m tranches in line with their approval limits under the Financial Procedure Rules; and**
- (j) approve the increase of £1.0m on the Milton Interchange scheme to enable the payment of the final account.**

8. Response to the NHS Consultation on the Oxfordshire Transformation Programme (Pages 63 - 70)

Cabinet Member: Leader

Forward Plan Ref: 2016/155

Contact: Claire Phillips, Senior Policy Officer Tel: 07785 453260

Report from the County Leadership Team (**CA8**).

The Oxfordshire Clinical Commissioning Group launched the first phase of its consultation on the future of Oxfordshire Health and Care Services on January 16th 2017. The county council is a consultee in the process. This report provides an assessment by the Council Leadership Team on the potential impact the proposals may have on council services and on the public and proposes an approach for how Cabinet may wish to respond to the consultation and present its views to full Council in March.

A copy of the Consultation document can be found on the CCG web site:

<https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/consultationHome>

Further associated documents are also available on the CCG site.

The Cabinet is RECOMMENDED to

- Welcome the opportunity to comment on this consultation, acknowledge the difficulties faced by NHS services locally as presented in the OCCGs case for**

change, but on balance not to support the proposals based on the lack of information on the impact on council services.

- ***Present its views and the officer's assessment to the Oxfordshire Health Overview and Scrutiny Committee meeting on 7 March 2017.***
- ***Present a report on its views to the County Council meeting on 21 March 2017 to gather further comment.***

9. Financial and Resource Contribution Towards the Swan School Project in Oxford (Pages 71 - 76)

Cabinet Member: Education

Forward Plan Ref: 2016/154

Contact: Roy Leach, Strategic Lead Education Sufficiency & Access Education & Learning Tel (01865) 816458

Report by Director for Children's Services and Strategic Director for Communities (CA9).

The Department for Education has approved a proposal to create a new secondary school in Oxford providing 900 places for 11 - 16 year olds plus sixth form. The school will be delivered as part of the DfE's Free School programme with a proposed opening date of September 2019. It will be called The Swan School and will be part of the River Learning Trust. Subject to the necessary planning consents, The Swan School will be located on the Harlow Centre site in Marston which is owned by the Council and currently leased (125 years) to the Radcliffe Academy Trust. The Swan School will provide significant numbers of additional high quality secondary school places to those already available Oxford and will enable the Council to discharge its statutory duty to ensure that there are sufficient school places at a time of growth in the size of the secondary school population in the city.

The Cabinet is RECOMMENDED to:

- (a) ***approve the sale of the Harlow Centre site and buildings to the Department of Education for £1.00; and***
- (b) ***make a contribution of up to £2 million towards the construction costs of The Swan School.***

10. Staffing Report - Quarter 3 - 2016 (Pages 77 - 80)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2016/103

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Report by Director of Human Resources(CA10)

This report gives an update on staffing numbers and related activity during the period 1 October 2016 to 31 December 2016. It gives details of the actual staffing numbers at 31 March 2016 in terms of Full Time Equivalents. These are shown by directorate in Appendix 1. In addition, the report provides information on the cost of posts being

covered by agency staff.

The Cabinet is RECOMMENDED to note the report.

11. Forward Plan and Future Business (Pages 81 - 84)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

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Division(s):

CABINET – 21 FEBRUARY 2017

Transition Fund for Community Initiatives for Open Access Children's Services

Report by the Assistant Chief Executive

Introduction

1. The council is currently developing a brand new service for 0-19 year olds which will combine children's social care and early intervention in one seamless service, removing the need for children and families to be referred between the two.
2. As part of the council's continuing investment in early intervention, new teams of 'locality workers' will advise and support staff who continue to provide universal services to children and families throughout Oxfordshire – such as teachers in schools, health workers and staff in early years settings. The approach will ensure that children at risk who require support are identified as early as possible and appropriate services are provided to them and their families.
3. Alongside these developments, the council has been holding positive discussions with local communities, town and parish councils and the voluntary sector to encourage community-led solutions for delivering open access services for children and families. The aim is for these local solutions to complement the funded service as part of a safe and effective system that ensures support for the most vulnerable families, while harnessing the work of schools, health services, voluntary and community groups as part of a wider early intervention approach.
4. The 2016/17 budget agreed by Council in February 2016 included the creation of a 'one off' £1m fund to provide pump priming to support community-led solutions for delivering open-access services for children and families.
5. A cross party group of county councillors has been established to consider the maximum benefit of this fund. Councillors were nominated for this group by the party leaders. The group consists of Cllrs Stratford, Mathew, Gray, Hards and Fawcett.
6. The group has agreed terms of reference agreed previously at Cabinet on 20th September and is chaired by Councillor Stratford, the Cabinet Member for Finance. Cabinet approved the guidance and grant application form set out in Annexes 1 and 2 of this report.

Transition Fund Approach

7. The purpose of this £1m fund is to provide pump priming grants to communities to enable them to create sustainable solutions for open access children's services. The approach will be flexible recognising the different needs across the county. Through the current support provided to community groups, individual solutions will be developed with differing funding requirements.
8. The working group was keen to ensure that the process is open and transparent allowing as many groups as possible to access the funding. It was felt that a grant scheme would be the most appropriate way to ensure this.
9. Any proposals for funding will need to be supported by a business plan that includes all of the relevant information requested in the guidance document.

Grant Criteria

10. The following are the key criteria used when assessing proposals:
 - Sustainable solution for open access children's services in the local community
 - Ability to self-fund in the long-term, as outlined in the business case
 - Clearly defined costs and timescales for implementation
 - Evidence of the need for the project
 - Community buy-in
 - Engagement, partnership working and collaboration
 - Projects must benefit Oxfordshire communities, be inclusive and provide good value for money.
 - To what extent we can have confidence that the project will have a lasting impact, beyond the funding period.
11. In addition to these criteria, the motion from the 12 July Council to only fund those centres at danger of closing resulting from the changes in Children, Education and Families transformation project was upheld.
12. The full list of criteria is contained within the guidance set out in Annex 1 along with the types of organisations that can apply and also the types of projects and organisations that are not eligible to apply for funding.
13. Grants will be awarded on a one-off basis but expenditure can be phased over a period of up to three years.

Process

14. The first round of applications closed on the 21 October 2016. In this round 17 bids were submitted for consideration.

15. The second round of applications closed on the 9 January 2017. In this round 20 bids were submitted for consideration.
16. The applications were assessed by the cross party working group against each of the criteria outlined in the guidance notes at Annex 1.
17. Applicants, along with their local county councillor will be notified by e-mail of the Cabinet decision.
18. Applicants will only have the first year of funding transferred initially with subsequent years funding subject to monitoring compliance.
19. Successful applicants will be expected to comply fully with the monitoring requests from the council and signing of the funding agreement will be viewed as acceptance of these requests.
20. Any unspent grant funding will be recovered by the county council.
21. A future round was agreed at 20 December Cabinet. It is proposed that this third and final round is prepared for the June Cabinet. To allow for communities to re-submit proposals and to accept the remaining few that weren't in a position to submit for this round a number of the applications have been awarded less than requested.
22. In addition to the grant funding criteria, the panel were asked to assess the business cases against the 20 December Cabinet decision to offer a defined, short-term rent-free period of up to a maximum of 12 months to support mobilisation, where the business case would otherwise not be viable.

Assessment of Applications

23. Having carefully assessed all the bids received against the established eligibility criteria, the cross party working group are recommending the following ten bids for funding:
 - Ace Centre Charity (Ace Children's Centre)
 - Barton Community Association (Barton Early Intervention Satellite)
 - Employment Action Group (Berinsfield Children's Centre)
 - Chalgrove & Watlington (Chalgrove & Watlington Children's Centre)
 - Faringdon (Faringdon Children's Centre)
 - Kidlington with Hampton Poyle PCC (Kaleidoscope Children's Centre)
 - Friends of Maple Tree (Maple Tree Children's Centre)
 - Cutteslowe Primary School & Cutteslowe Community Association (North Oxford Children's Centre)
 - D:two (Rainbow Children's Centre)
 - Wallingford Town Council (Wallingford Children's Centre)
24. The cross party working group noted that whilst two proposals had robust service delivery, they lacked financial support from external funders. The

following were therefore recommended for an interim award to keep the services going whilst other funding sources are secured with a revised financials presented to the next panel:

- Britannia Road
- Grove & Wantage

25. A further six bids were considered to require further support to ensure a robust and sustainable model. As such Cabinet is recommended to defer the following bids to the next round of applications:

- Aflah Nursery
- The Nature Effect
- Mortimer Hall
- The Kings Church Didcot
- Sunshine Centre
- Witney Methodist Church

26. There were two bids that the cross party working group felt did not meet the overall eligibility criteria of the grant scheme, and as such Cabinet is recommended to decline their request for funding. These are:

- Donnington Doorstep
- Thomas Gifford Trust

27. A summary of all the bids received under the first round of applications for the Transition Fund is included below:

28. **Applicant:** The Ace Centre Charity (Ace Centre, Chipping Norton)

Amount: £29,983 over 3 years

Proportion of proposed budget: 51%

Overview: ACE wish to develop a well-known pathway for parents of young children in Chipping Norton, which will work in partnership with health colleagues. Initially this would start as a universal service, moving to a sustainable model, which would be subject to a charge. The intention is to offer a percentage of the subsidised places to vulnerable identified families.

Panel feedback: The panel noted that to make this proposal work the service will be offered from within the existing Ace Centre Nursery and not from the previously designated children's centre.

Recommendation: The panel recommend that Cabinet approves this bid for funding.

29. **Applicant:** Barton Community Centre (Barton El Satellite)

Amount: £29,698.80 over 3 years

Proportion of proposed budget: 100% excluding in-kind

Overview: The transition fund if awarded would be used to re-establish a 'stay and play' group in Barton offering sessions for the under 5's. The absence of this group has left a considerable gap in service delivery for the disadvantaged residents and low income families living on the estate. The group would operate one day a week during term time.

Panel feedback: The panel expressed concern over the percentage of the cost that the funding is being expected to cover leading to questions over the sustainability of this project.

The panel noted that without additional income it was felt that this project would not have the ability to self-fund in the long term.

The panel raised concerns over the sustainability of the project, particularly the predicted future income from service users.

The panel queried the value for money of the sessions being offered.

The panel also queried the proximity to the Roundabout Centre.

Overall the panel were supportive of the bid in principle. The panel agreed not to recommend awarding the group the full requested amount as it was considered that costs for the sessions offered were not justifiable.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £14,000 phased as Yr1 £7,000 YR2 £5,000 YR3 £2,000 for funding.

30. **Applicant:** Employment Action Group (Berinsfield Children's Centre)

Amount: £50,000 over 3 years

Proportion of proposed budget: 19%

Overview: The proposed new service will continue to provide relevant health and support services for children under 5 from the existing Children's Centre building. Our vision for the future is to provide an all through service incorporating youth provision up to 18 years of age. The Berin centre will offer:

Children's Support Services extended to cover children from birth to 18 years of age.

It will continue to be a base for health visitors and midwives.

Working with families. Providing health advice and training to achieve economic and personal wellbeing.

Employment support to include Job Club, 1:1 appointments and training courses run independently and in partnership with Abingdon & Witney College and Soha. Drop-in computer facilities with IT support.

Run child-minding courses to increase the provision for working parents in the village and surrounding areas.

A community café initially open for two days a week increasing if and when demand is there.

Panel feedback: The panel raised concern of the high staffing costs however these issues were viewed as acceptable within the overall proposal.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £30,000 phased as Yr1 £15,000 YR2 £10,000 YR3 £5,000 for funding.

Recommendation: The panel recommended that Cabinet approves an additional £5k for immediate maintenance of the building subject to the building not being repaired as part of the lease transfer which property will undertake to repair. This money will not be devolved to the group and held in reserve for the works.

Recommendation: The panel recommend that Cabinet approves a 12 month rent free period.

31. **Applicant:** Friends of Britannia Road (Britannia Road Children's Centre)

Amount: £92,895 over 3 years

Proportion of proposed budget: 75%

Overview: The proposal is to create a service for children under five and their families using the space provided within the Britannia Road Children's Centre in Banbury. This will be a consortium of agencies within the buildings; The Children's Centre run by 'The Friends of Britannia Road (already a registered charity); Home-Start (already tenants); MIND (already tenants); and Let's Play who will move from their present premises to the larger centre. The provision of services will be managed by the 'Consortium' of agencies, who are confident that their complimentary services provide a suitable place for the people of Banbury.

Panel feedback: The panel were informed that the group have not had long to work on this proposal as they were only recently informed that the site would be available.

The panel recognised this and as a result of this accepted that the limitation of the proposals should be viewed in relation to this.

The panel agreed the need to ensure that the service could continue until the group could return with a revised proposal. For this reason, the panel wanted to provide an interim award until a further bid is submitted to the next panel.

The panel noted that further work is required in numerous areas, particular regarding financial information and future sustainability.

Overall the panel were supportive of the bid in principle, but noted that further evidence be provided in the business plan, including alternative sources of funding. The following were therefore recommended for an interim award of £10,000 to keep the services going whilst other funding sources are secured with a revised financials presented to the next panel.

Recommendation: The panel recommend that Cabinet approves an interim award of £10,000.

Recommendation: The panel recommend that Cabinet approves a 12 month rent free period.

32. **Applicant:** Chalgrove School (Chalgrove & Watlington Children's Centres)
Amount: £31,000 over 3 years
Proportion of proposed budget: 29%

Overview: The centre supports families in the two named villages and wider local community. The main centre building is in Chalgrove, attached to Chalgrove School with a designated room in Watlington School. The Chalgrove & Watlington Working Group's overall aim is to ensure the continuation of some services offered by the children's centre in Chalgrove and Watlington. As a result over £14,500 has been committed, with more to be confirmed from other local parishes.

Panel feedback: The panel noted that the proposed model meets all of the fund's eligibility criteria, and were supportive of the bid.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £30,000 phased as Yr1 £10,000 YR2 £10,000 YR3 £10,000 for funding.

33. **Applicant:** Faringdon Town Council (Faringdon Children's Centre)
Amount: £37,500 over 3 years
Proportion of proposed budget: 29%

Overview: The Place children and family project aims to improve outcomes and life chances for children and their families, with particular focus on those with greatest need. We will work with families to help them tackle daily challenges, regardless of their background or family circumstance. This project offers help to families including parenting support and health promotion. It offers universal services, that are open to all, and gives parents relaxed place to meet within an inclusive community. It will be a thriving facility providing lifeline groups and services for local residents.

Panel feedback: The panel noted that the proposed model meets all of the fund's eligibility criteria, and were supportive of the bid.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £30,000 phased as Yr1 £12,500 YR2 £10,000 YR3 £7,500 for funding.

34. **Applicant:** Aflah Nursery (Florence Park Children's Centre)
Amount: £138,000 over 3 years
Proportion of proposed budget: 100%

Overview: Aflah Nursery are the first Muslim faith based nursery in Oxfordshire that welcomes children, aged 3-5yrs, from all cultural, ethnic, religious and social groups. They are set up as a private enterprise and the core of their foundation is to offer the children of our community a unique learning experience that encompasses all facets of a child's life, without compartmentalising faith from one's pre-school experience. Aflah Nursery is a child care provider offering 15 hours (LEA funded) of free Early Years education for 3 year olds and 25 hours for eligible 4 year olds. As a private nursery they also operate extra child care provision which is fee based at a very nominal hourly rate.

Panel feedback: The panel felt that this proposal was not sufficiently worked up to be able to assess against the criteria.

If the project were to be awarded funding for open access children's services, the funding of this service would have to be clearly delineated from the wider nursery's services.

Recommendation: The panel recommends to Cabinet that this bid is deferred to the next round.

35. **Applicant:** The Nature Effect (Florence Park Children's Centre)

Amount: £35,000 over 2 years

Proportion of proposed budget: 10%

Overview: The centre will build on the existing open access provision for families by providing much needed childcare places, and offering families a healthy, welcoming cafe, meeting and making space. It will also offer community groups a hub, and local individuals space to work and rooms to hire. The centre's name is reflective of their vision; this will become an OASIS with wellbeing at heart and Nature in mind, where all visitors leave feeling nurtured and replenished.

Panel feedback: The panel noted that the proposal had not changed since they saw the first submission and were inclined to decline it at this stage.

The panel are aware that the landlord would not consider a sublet of the premises whilst the proposal includes a café.

The panel raised concerns over the viability of the project in relation to the need to underwrite any loss from the existing café within the park.

The panel queried the suitability of the project to income generate to the level suggested from retail sales in year two and three.

The panel queried the overspend in year 1 and that this does not present a balanced business plan.

The panel noted that it was hard to see what open access children's services provision would be available and eligible for transition fund grant.

The panel were unable to assess if this represented good value for money.

The panel were unable to assess the proposals' ability to have a lasting impact.

Recommendation: The panel recommends to Cabinet that this bid is deferred to the next round subject to revisions in line with delivering open access children's services.

36. **Applicant:** Grove Parochial Church (Grove & Wantage Children's Centres)

Amount: £60,000 over 3 years

Proportion of proposed budget: 100%

Overview: The proposal is to ensure the immediate continuation of non-statutory services currently led by the Children's Centres in 2 sites at Wantage and Grove. Thereafter the vision is to establish and support a network of sustainable community-led universal access services supporting families in the OX12 area with babies (including postnatal support) and children under five. They will achieve this by seeking alternative funding from businesses and organisations in the local community, as well as service users; using services that encourage the development of a marketplace for skilled sessional workers; and facilitating capacity building and skills transfer to the voluntary sector.

Panel feedback: The panel noted that the proposed model meets most of the fund's eligibility criteria, however required more work.

The panel raised concerns over the sustainability of the project beyond the three years of transition funding, due to the high proportion of costs covered by the transition funding.

The panel commented that there was demonstrable need for the service, but questioned the value for money of the service.

Overall the panel were supportive of the bid in principle, but noted that further evidence be provided in the business plan, including alternative sources of funding. The following were therefore recommended for an interim award of £10,000 to keep the services going whilst other funding sources are secured with a revised financials presented to the next panel.

Recommendation: The panel recommend that Cabinet approves an interim award of £10,000.

37. **Applicant:** Kidlington with Hampton Poyle PCC (Kaleidoscope Children's Centre)

Amount: £35,000 over 3 years

Proportion of proposed budget: 29%

Overview: This proposal outlines plans for St John's Hall Church in Kidlington to offer open access children's services in the Kidlington area, following the closure of the Kaleidoscope centre in March 2017. They propose to use the building at St John's to run or host sessions which currently take place in the Kaleidoscope building, and to form a governance team to oversee these sessions. There are two aspects to the proposal. First, they propose to employ staff to work alongside church staff and volunteers in the running of sessions. Second, they propose to transform part of our outdoor space into a usable, educational outdoor play area, with storage and additional office space.

Panel feedback: The panel noted that the proposed model meets all of the fund's eligibility criteria, and were supportive of the bid.

Recommendation: The panel recommend that Cabinet approves this bid for funding.

Recommendation: The panel recommend that Cabinet approves an additional £5k to provide match funding for the outdoor works.

38. **Applicant:** Friends of Maple Tree (Maple Tree Children's Centre)

Amount: £45,000 over 3 years

Proportion of proposed budget: 17%

Overview: FMTCC are proposing a management and funding structure that would allow the Centre to continue to provide high quality activities, play, information and support from professionals and trained staff working in a wide range of fields for children under 5 and their families, whatever their background or circumstances, in the rural community around Wheatley. In addition, once the Centre is up and running under the new management, FMTCC are looking to expand the services provided to include breakfast and after school clubs. These fee-based services will provide additional income. The programme increases the use of the Centre from four to six days, as the current outreach activities carried out during Tuesdays and Thursdays, will now be delivered from the new children & family centres.

Panel feedback: The panel noted that the proposed model meets all of the fund's eligibility criteria, and were supportive of the bid.

The panel noted that rent and business rates were included in the financial plan. As per the recommendation below it was felt that the award should be adjusted to reflect this.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £30,000 phased as Yr1 £12,500 YR2 £10,000 YR3 £7,500 for funding.

Recommendation: The panel recommend that Cabinet approves a 12 month rent free period.

39. **Applicant:** Mortimer Hall (Marston Northway Children's Centre)

Amount: £21,322.67 over 3 years

Proportion of proposed budget: 100%

Overview: Mortimer Hall would like to run a "stay and play" session one day a week during term-time in the Children's Centre space at New Marston Primary School. This would be a continuation of the service that has up until now been provided by the Children's Centre. They would like to run the session from 10 am until 12 pm with one hour before and after to set up and clear away.

Panel feedback: The panel felt that this proposal was not sufficiently worked up to be able to assess against the criteria.

The panel recommended that further work be completed on the business plan, including more accurate financials, with a view to submitting to the next panel.

Recommendation: The panel recommends to Cabinet that this bid is deferred to the next round.

40. **Applicant:** Cutteslowe Primary School & Cutteslowe Community Association
(North Oxford Children's Centre)

Amount: £30,000 over 3 years

Proportion of proposed budget: 45%

Overview: To ensure the continuation of open access Children's Services in North Oxford, based in the Cutteslowe area. The following open access services have been identified as first priorities (Priority 1) to retain:

- Stay and Play
- Baby Group
- Health Visitor Drop in
- Midwife Clinic
- Speech and Language Therapy
- Dad's Saturday group
- Baby Café

The group will work with the School, the CCA, the North Oxford Association (NOA), healthcare professionals, local churches, and local residents to ensure as many services as possible can be retained in the local area. This will be achieved through fundraising; employing a part-time fundraiser to follow up all possible sources of grant funding and to approach local businesses for sponsorship.

Panel feedback: The panel noted that the proposed model meets all of the fund's eligibility criteria, and were supportive of the bid.

Recommendation: The panel recommend that Cabinet approves this bid for funding.

41. **Applicant:** D:two (Rainbow Children's Centre)

Amount: £30,000 over 3 years

Proportion of proposed budget: 31%

Overview: To continue to provide universal services for children and families in Henley and the surrounding district. Seeking to provide a quality, safe and friendly environment for pre-school children and their parents/carers that will enable children to learn, thrive and have fun through a range of activities including soft play, open sessions that could include messy and stay and play activities. Programmes and activities will encourage healthy exercise and lifestyles as well as providing enjoyment. The Town Council have backed this proposal and will be contributing to the running costs.

Panel feedback: The panel noted that the project is sustainable as evidenced by the strong business case. So much so that it was noted that only year one of funding was required.

Recommendation: The panel recommend that Cabinet approves year one of this bid for funding totally £21,900.

42. **Applicant:** Sharing Life Trust (Red Kite Children's Centre)

Amount: £6,588 rent free period

Proportion of proposed budget: N/A%

Overview: Sharing Life Trust was successful in the previous round of the transition fund and had included the rent as a budget pressure. There is now a request following the cabinet decision to offer a defined, short-term rent-free period of up to a maximum of 12 months to support mobilisation, where the business case would otherwise not be viable to seek additional support in the term of a rent free period.

Recommendation: The panel recommend that Cabinet approves a 12 month rent free period.

43. **Applicant:** The Kings Church Didcot (South Didcot Children's Centre)

Amount: £60,000 over 3 years

Proportion of proposed budget: 47%

Overview: To relaunch the building as a Community Centre – a Centre which works with Voluntary Sector agencies and with statutory services to offer children, young people and families a safe place to access services, drop in and receive support. As part of this vision The King's Church will manage the building and will provide services for children and parents along with youth work provision, debt counselling support, and will work in partnership with Balsam (a local families charity) and other agencies. The open access services would start in April 2017, a part-time worker will be required to manage the building and to co-ordinate partnerships.

Panel feedback: The panel commented that further work was required on this proposal, before it can be recommended for funding.

The panel noted that this appears to be a consolidation of existing activity provided by a range of providers and does not necessarily reflect the open access delivered by the current children's centre.

Recommendation: Overall the panel were supportive of the proposal in principle, and felt that many aspects of it met the criteria. The panel recommends to Cabinet that this bid is deferred to the next round.

44. **Applicant:** The Sunshine Centre (Sunshine Children's Centre)

Amount: £25,989 over 3 years

Proportion of proposed budget: 100%

Overview: The proposal is for a weekly Come and Play session offering mum, dads and carers an opportunity to get together in a relaxed and stimulating environment, where they can find support, advice, friendships, share experiences and skills. Come and Play sessions will also offer positive early learning experiences for babies and children.

Panel feedback: The panel felt that this proposal was not sufficiently worked up to be able to assess against the criteria.

The panel noted that further work is required in numerous areas, particular regarding financial information and future sustainability.

Recommendation: Overall the panel were supportive of the bid in principle, but noted that further evidence be provided in the business plan, including accurate financials. The panel recommends to Cabinet that this bid is deferred to the next round.

45. **Applicant:** Wallingford Town Council (Wallingford Children's Centre)
Amount: £36,000 over 3 years
Proportion of proposed budget: 31%

Overview: The Wigod Way Family Service and Advice Centre business plan outlines the proposal to create a community-led, open access Centre which provides accessible, inclusive activities and support for all local children and their families. The proposed model will support a community-led welcoming, social environment that is open to all, providing child and family led advice and services, as well as self-help and peer assistance. The universal services will support those from disadvantaged areas and utilise methods to attract those that are hard to reach, as well as providing holistic activities for all.

Panel feedback: The panel noted that the project is sustainable as evidenced by the strong business case.

The panel noted that in light of the significant number of applications that the award be reduced to £30,000.

Recommendation: The panel recommend that Cabinet approves a reduced budget of £30,000 phased as Yr1 £12,000 YR2 £10,000 YR3 £8,000 for funding.

46. **Applicant:** Witney Methodist Church (Witney Children's Centre)
Amount:
Proportion of proposed:

Overview: Witney's aim is to complement the statutory services provided by OCC by nurturing and supporting high quality open access sessions for children and families from 0-19. They will bring together the existing skills and resources of Base33 (serving the 11 -24 yr age group) as well as the willing volunteers previously involved in Children's Centre groups in Witney, who helped facilitate the open drop-in sessions which formed the most well attended aspect of the Action for Children provision. In order to achieve this aim, we propose the recruitment of a part time trained co-ordinator.

Panel feedback: The panel noted that it was unclear from the application what amount was being sought from the transition fund.

The panel felt unable to assess the financial criteria due to the lack of financial information.

The panel questioned the evidence of need for the service given that the Children and Family centre is in close proximity to the proposed service.

The panel would consider a future application if it can demonstrate how this will complement the new Children & Family centre in Witan Way.

Recommendation: The panel recommends to Cabinet that this bid is deferred to the next round.

47. **Applicant:** Donnington Doorstep
Amount: £75,674 over 2.25 years
Proportion of proposed budget: 50%

Overview: Donnington Doorstep has been delivering high-quality and much loved drop-in (stay and play) sessions for over 32 years. From our purpose-built centre in East Oxford, we offer fun activities for parents, carers and pre-school babies and children four days a week from 10am – 1pm. In the school holidays our expert staff team are able to adapt our weekly activities to enable families to bring their older children along too, and our youth team offer additional support. This means our offer is of benefit to the whole 0-19 age range.

Panel feedback: The panel noted that the overall eligibility criteria were not met in particular the requirement of funding those centres in danger of closing resulting from the changes in Children, Education and Families transformation project.

Recommendation: The panel recommend that Cabinet decline this bid for funding.

48. **Applicant:** Thomas Gifford Trust
Amount: £7,754 over 1 years
Proportion of proposed budget: 50%

Overview: Charlbury Community Centre will open in Autumn 2017 and funding is requested for the children’s area. They would like to purchase child friendly furniture and equipment to encourage more users to attend the Story Time and Rhyme Time sessions and to run a supported reading scheme.

Panel feedback: The panel noted that the overall eligibility criteria were not met, in particular the requirement of funding those centres in danger of closing resulting from the changes in Children, Education and Families transformation project.

Recommendation: The panel recommend that Cabinet decline this bid for funding.

Financial and Staff Implications

49. The financial implications are set out in the main body of the report.

Further information in relation to the bids recommended for funding is included below:

Centre	Organisation	Year 1	Year 2	Year 3	Funding request	Funding Award

CA6

					ed	ded
Ace Centre	Ace Charity	£10,841	£9,994	£9,148	£29,983	£29,983
Barton El Satellite	Barton Community Association	£11,265	£10,765	£6,667	£28,698	£14,000
Berinsfield	Employment Action Group	£20,000	£15,000	£15,000	£50,000	£35,000
Britannia Road	Friends of Britannia Road	£32,250	£30,116	£30,528	£92,894	£10,000*
Chalgrove & Watlington	Chalgrove Primary School	£10,000	£11,000	£10,000	£31,000	£30,000
Faringdon	Faringdon Town Council	£12,500	£12,500	£12,500	£37,500	£30,000
Grove & Wantage	Grove PCC	£20,000	£20,000	£20,000	£60,000	£10,000*
Kaleidoscope	Kidlington with Hampton Poyle PCC	£16,000	£10,000	£9,000	£35,000	£35,000
Maple Tree	Friends of Maple Tree	£15,000	£15,000	£15,000	£45,000	£30,000
North Oxford	Cotteslowe Community Association	£14,000	£10,000	£6,000	£30,000	£30,000
Rainbow	D:two	£21,900	£5,600	£2,500	£30,000	£21,900
Wallingford	Wallingford Town Council	£12,000	£12,000	£12,000	£36,000	£30,000
TOTAL		£195,756	£161,975	£148,343	£506,074	£305,883

* Denotes an interim award to keep services going pending submission to the next panel.

TOTAL FUNDING AVAILABLE	£1,000,000.00
FUNDING APPROVED IN 1ST ROUND OF APPLICATIONS	£162,984.52
TOTAL FUNDING REQUESTED IN 2ND ROUND	£912,062.04
FUNDING RECOMMENDED UNDER 2ND ROUND OF APPLICATIONS	£305,883
REMAINING FUNDING	£531,132

Equalities Implications

50. The Public Sector Equality Duty, under section 149 of the Equality Act 2010, places a responsibility on local authorities to exercise 'due regard to the need to eliminate unlawful discrimination advance equality of opportunity and foster good relations.'
51. There are no equality and inclusion implications arising directly from this report.

RECOMMENDATION

52. **The Cabinet is RECOMMENDED to**

(a) Approve for funding the following bids:

- a. Ace
- b. Barton Community Association
- c. Employment Action Group
- d. Chalgrove Primary School
- e. Faringdon Town Council
- f. Kidlington & Hampton Poyle PCC
- g. Friends of Maple Tree
- h. Cutteslowe Primary School and Community Association
- i. D:two
- j. Wallingford Town Council

(b) Approve interim funding for the following bids:

- a. Friends of Britannia Road
- b. Grove & Wantage

(c) Ask that further work is conducted to develop more robust business plans and reapply for funding under the next round of applications:

- a. Aflah Nursery
- b. The Nature Effect
- c. Mortimer Hall
- d. The Kings Church Didcot
- e. Sunshine Centre
- f. Witney Methodist Church

(d) Decline for funding the following bids:

- a. Donnington Doorstep
- b. Thomas Gifford Trust

(e) Approve the maximum 12 months' rent free period for the following buildings:

- a. Berinsfield
- b. Britannia Road
- c. Maple Tree
- d. Red Kite

MAGGIE SCOTT
Assistant Chief Executive

Background papers: Transition Fund Guidance Notes & Transition Fund Application Form.

Contact Officer: Sarah Jelley, sarah.jelley@oxfordshire.gov.uk, 07554 103437
January 2017

ANNEX 1

GUIDANCE NOTES

TRANSITION FUND COMMUNITY INITIATIVES FOR OPEN ACCESS CHILDREN'S SERVICES

September 2016

Background

In February 2016 the council agreed to set aside £1m for creating a transition fund to provide pump-priming grants for establishing universal provision of children's services in communities across Oxfordshire.

Further details about the council's decision are available at:

<https://www.oxfordshire.gov.uk/cms/news/2016/feb/joint-statement-budget-political-leaders-oxfordshire-county-council>

This approach supports the council's commitment to a new way of delivering open access services across communities. Under Oxfordshire Together we have been working with town and parish councils, voluntary sector organisations and local community groups to encourage the continuation of open access sessions such as stay and play and youth group sessions where the council can no longer provide funding for these services. Further information about this work is available at: <https://www.oxfordshire.gov.uk/cms/public-site/childrens-services>.

Our approach

The purpose of this £1m transition fund is to provide pump priming grants for sustainable community solutions for open access children's services. In awarding the grants, our approach will be flexible, recognising the different needs across the county. We will work with community groups on an individual basis to develop individual solutions, so if you would like to apply for a grant you are advised to contact us at an early stage. To get in touch with us, please email us at: localities@oxfordshire.gov.uk.

Any proposals for funding will need to demonstrate sustainability and the ability to self-fund in the long term. This will be a key criterion for assessing all applications. In addition match funding is strongly encouraged, and we will be asking all applicants to put together a robust business case showing how the project will self-fund in the long-term.

There will be two rounds of applications with deadlines in October 2016 and January 2017, so if your bid is not successful in the first round, we will be happy to work with you to help develop a strong business case and re-apply for funding. Further rounds of applications will be considered, if appropriate, post-January 2017.

What do we fund? (eligibility criteria)

Funding is available for sustainable community solutions for open access children's services. As the county council is withdrawing funding for some non-statutory children's services, we want to see communities come forward with their proposals for open access services for children and their families, reflecting local need and priorities.

It is entirely up to each community to decide what the new arrangements might look like. In order to be eligible for transition funding, projects must meet a number of key eligibility criteria, and we require all applicants to submit a fully developed business case that demonstrates how the criteria will be met.

If you need help developing the business case, you can contact OCVA, who will be able to offer guidance, or you can consult the government's advice on writing a business plan at: www.gov.uk/write-business-plan.

To make sure you have included all the relevant information in your business case we have put together a suggested checklist:

- Description of the project/ activity
- Needs analysis
- Desired outcomes & beneficiaries
- Costs
- Sources of funding & long-term sustainability
- Performance Measures (how results will be monitored)
- Governance

Grant criteria

- Sustainable solution for open access children's services in the local community
- Ability to self-fund in the long-term, as outlined in the business case
- Clearly defined costs and timescales for implementation
- Evidence of the need for the project
- Community buy-in
- Engagement, partnership working and collaboration
- Projects must benefit Oxfordshire communities, be inclusive and provide good value for money.
- To what extent we can have confidence that the project will have a lasting impact, beyond the funding period.

We want to see projects which are rooted in their communities and which have grown out of a specific local need. All applicants must work closely with their local community to ensure their project is properly connected locally, responds to recognised need and does not duplicate other provision. We would also ask to see evidence of a strong buy-in from the local community, and any successful initiative would need to be accessible, inclusive and open to all.

Funding will only be awarded on a one-off basis and must be spent within a maximum of 3 years (*depending on your business plan, it could be by end of financial year; set number of years or as per the milestones identified in the business case*).

Funding can be awarded for salaries and overheads if these were part of the sustainable business plan. It is important to emphasise though that the grant will be a one-off payment so organisations need to take this into account when building their business case.

Who can apply:

In order to be deemed eligible for funding, applying organisations must have a committee and/or a constitution or appropriate rules setting out aims and objectives and how the group will operate, and a bank account¹.

- Not-for-profit community groups
- Town and parish councils
- Schools
- Social enterprises
- Charity organisations
- Community associations
- Companies limited by guarantee
- Parent teacher associations
- Cooperatives
- Friendly societies
- Youth Clubs

What don't we fund?

Organisations:

- Individuals or sole traders
- Profit-making organisations
- Organisations not established in the UK
- Organisations that give funds to other charities, individuals or other organisations

Projects:

- Projects that duplicate an already existing service
- Activities which a statutory body is responsible for
- Activities with a religious or political purpose
- Activities that contradict or act against any of the Council's agreed policies such as [Equalities](#) and [Safer Recruitment](#), or fail to comply with all the other relevant statutory requirements, such as health and safety legislation

¹ Please note we will not make any payments into individuals' bank accounts, so it is very important that your group has a bank account.

Please note that this is not an exhaustive list and if you are not sure whether you are eligible for funding you should get in touch with us at: localities@oxfordshire.gov.uk.

How to apply

Application process:

- 1) Expression of interest with outline business case
- 2) Initial review
- 3) Application form & business case
- 4) Review of bid by transition fund cross party group with recommendations to Cabinet
- 5) Assessment of bid by Cabinet
- 6) Decision
- 7) Notification to bidders

Deadlines

There are two applications round, with deadline dates of:

- 1) 21 October 2016 and
- 2) 09 January 2017

We encourage applicants to contact us early with their expressions of interest or any questions they might have, to avoid any delays in the council assessing the bids and making a decision.

How will applications be assessed?

We will assess your application against the key criteria set out above and we may also seek feedback from community stakeholders and the local county councillors.

A cross party panel will review all applications and then make recommendations to Cabinet. The final decisions will be made by Cabinet meeting in public on 29 November 2016 (first round) and 21 February 2017 (second round). The Cabinet will judge each application on its own merits, giving due regard to local circumstances and need.

Cabinet decisions can be called-in by the Performance Scrutiny Committee, which can decide to approve the decision, ask Cabinet to reconsider, refer it to full council for further debate, or require further information of further work to be done.

Awarding the grant

Applicants, along with their local county councillor, will be notified by email of the Cabinet's decision within a week of the decision being made.

Successful applicants will be asked to sign a legal agreement with the council (for any grants over £5,000). Once the legal agreement is signed, we will then transfer the funding into the organisation's bank account.

For larger grants/ where appropriate, funding might be phased depending on the outcomes achieved following the first stage of delivery.

Unsuccessful applicants will be offered feedback on their proposal and, where possible, we will work with organisations to help them identify alternative funding opportunities.

Monitoring

Successful applicants are expected to comply fully with any monitoring requests from the Council and must agree to this when signing the funding request form.

All successful applicants need to be prepared for a review of their project.

This may include:

- Receipts recording how the money was spent
- Reports on the activity funded
- Feedback from individuals impacted
- Any other record of the activity funded (e.g. promotional flyers and posters)

Successful applicants will be strongly encouraged to keep us informed about the progress of their projects. Any setbacks to the implementation of the projects should be reported to the Transition Fund Team. Delivery of the projects will be monitored as per milestones identified in the business case/ project proposal.

Any unspent grant funding will be recovered by the county council.

Other sources of support and funding available

- Oxfordshire Community and Voluntary Action (OCVA)
- Oxfordshire Community Foundation
- Community First Oxfordshire

Contact us

Sarah Jelley
Policy Team
Oxfordshire County Council
County Hall
New Road,
Oxford OX1 1ND

Email: localities@oxfordshire.gov.uk

Telephone: 07554103437

ANNEX 2**GRANT APPLICATION FORM****TRANSITION FUND
COMMUNITY INITIATIVES FOR OPEN ACCESS CHILDREN'S SERVICES****The Scheme and Guidance**

In February 2016 the council agreed to set aside £1m for creating a transition fund to provide pump-priming grants for establishing universal provision of children's services in communities across Oxfordshire.

In awarding the grants, our approach will be flexible, recognising the different needs across the county. We will work with community groups on an individual basis to develop individual solutions, so if you would like to apply for a grant you are advised to contact us at an early stage. To get in touch with us, please email us at: localities@oxfordshire.gov.uk.

Any proposals for funding will need to demonstrate sustainability and the ability to self-fund in the long term. This will be a key criterion for assessing all applications. In addition match funding is strongly encouraged, and we will be asking all applicants to put together a robust business case showing how the activity will self-fund in the long-term.

Please read carefully the **guidance notes** available on the Council's website to check whether your organisation or the activity you wish to fund is eligible for funding under the scheme's criteria.

The Application Process

- 8) Expression of interest with outline business case
- 9) Initial review
- 10) Application form & business case
- 11) Review of bid by transition fund group with recommendations to Cabinet
- 12) Assessment of bid by Cabinet
- 13) Decision
- 14) Notification to bidders

Deadlines

There are two applications round, with deadline dates of:

- 3) 21 October 2016 and
- 4) 09 January 2017

Contacting Us

Sarah Jelley, Policy Team
Oxfordshire County Council
County Hall, New Road, Oxford OX1 1ND
Email: localities@oxfordshire.gov.uk
Telephone: 07554103437

TO BE FILLED IN BY APPLICANT**Name of your organisation:**

Type of organisation:

Organisation Address:

If a registered Charity, please specify number

Contact Name

Telephone

Email

Payment Details

Please provide your organisation's payment details (note: payments will not be made to an individual's bank account).

Account Name	
Bank or Building Society Name	
Account number	
Sort code	

ACTIVITY OVERVIEW

1. Name

--

2. Summary

Please describe the activity you wish to fund.

--

3. Activity Dates

Please state when you would spend the funding. Please include start and end date for the activity and major milestones, if any.

--

PLEASE NOTE: ALL FUNDING MUST BE SPENT WITHIN A MAXIMUM OF 3 YEARS (depending on your business plan, it could be by end of financial year; set number of years or as per the milestones identified in the business case).

4. Analysis of Needs

Please explain how the activity will address a recognised need in your community.

--

5. Success Measures

How will you monitor progress towards the achievement of your outcomes?

6. Sustainability

How will you ensure the sustainability of the activity? How will the activity be funded in the long term?

7. Costs

Description	Cost
<i>Please provide us with a breakdown of costs of your proposed activity. E.g. Volunteer Training, Transport, Information & Promotion, Equipment & Materials, Refurbishment etc.</i>	

TOTAL	

8. Other funding received

Please include details of any other grant funding you have received, including any awarded by Oxfordshire County Council or any funding that has been committed to the activity in principle.

Applicant Agreement

The organisation undertakes that:

- The information provided on this form is true and accurate.
- Any funds awarded will be spent in accordance with the details provided above.
- For all bids £5,000 and over, or if requested, it will provide details of how funding has been spent and cooperate fully with any other monitoring process undertaken by the Council to ensure the proper use of funds.
- It will advise the Council of any potential difficulties in complying with this agreement as soon as possible so that mutually acceptable solutions can be found.
- Funding awarded will not be spent on activity that does not comply the abovementioned policies of the Council.
- Details of the activity will be listed on the Council's website and may be communicated to a wider audience (e.g. via the local press).
- The funds awarded will be reimbursed to the Council if the organisation is in breach of these terms.
- The activity will be carried out in compliance with all relevant laws.

We hereby agree to these terms:

Name:

Signed:

Date:

On behalf of (organisation):

Please ensure that you have signed the application form before submission to the Policy Team. Please note that while we can accept scanned signatures, **we cannot accept typed signatures.**

CABINET – 21 FEBRUARY 2017

2016/17 FINANCIAL MONITORING & BUSINESS STRATEGY DELIVERY REPORT

Report by the Director of Finance

Introduction

1. This report focuses on the financial management of the 2016/17 budget. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of December 2016. Capital Programme monitoring is included at Part 3.
2. The forecast directorate position for the year is currently an anticipated overspend of +£5.6m (+1.4%) against a net budget of £411.4m as shown in the table below, the same as that reported to Cabinet in December 2016. This position includes the use of the £1.0m remaining in corporate contingency. This is requested as a virement in this report but is reflected in the position.
3. The impact of the recruitment freeze and the planned reduction in the use of agency and interim staff may reduce costs in the last quarter of the year. However, if further cost reductions are not made the remaining overspend will need to be met from general balances. This will reduce balances to less than the risk assessed level. However, the proposed budget for 2017/18, to be agreed at Council on 14 February 2017, includes a contribution to balances of £2.7m to bring them back to the risk assessed level if required when the final end of year position is known.
4. The proposed 2017/18 budget also includes additional funding of £7.8m for Children's Services including £5.3m for placements of Looked After Children and legal costs and £2.5m for Special Educational Needs (SEN) Home to School Transport. There is also additional funding of £1.6m for ICT to address the ongoing pressures in this area. The investment in these services will address the underlying pressures. It also provides for expected growth in both Children's Services and SEN Home to School transport.
5. The use of contingency and balances to bring the budget back into balance will be set out in the Provisional Outturn Report to Cabinet in June 2017.

CA7

Directorate	Latest Budget 2016/17 £m	Forecast Outturn 2016/17 £m	Forecast Outturn Variance 2016/17 £m	Forecast Outturn Variance 2016/17 %
Children, Education & Families (CE&F)	106.5	114.5	+7.0	+6.6
Social & Community Services (S&CS)	212.5	212.0	-0.5	-0.7
Environment & Economy (E&E)	70.5	69.1	-1.4	-1.9
Corporate Services (CS)	21.9	22.4	+0.5	+2.4
Public Health (*)	0.0	0.0	0.0	0.0
Total	411.4	418.0	+5.6	+1.4

Public Health (*)				
Expenditure	32.5	32.0	-0.5	-0.7
Grant and Other Income & Transfer to Reserves	-32.5	-32.0	+0.5	+0.7
Total ¹	0.0	0.0	0.0	0.0

6. The following annexes are attached:

- Annex 1 Original and Latest Budget for 2016/17
- Annex 2 2016/17 Virements & Supplementary Estimates
- Annex 3 Government Grants 2016/17
- Annex 4 Treasury Management Lending List
- Annex 5 Forecast Earmarked Reserves
- Annex 6 Forecast General Balances
- Annex 7 Capital Programme Monitoring

7. Directorate reports setting out the detail behind this report are available from the contact officers named at the end of this report or in the Members' Resource Centre.

Part 1 - Revenue Budget

Children, Education & Families

8. The directorate is forecasting an overspend of +£7.0m, which represents a variation of +6.6% against budget.

CEF1 Education & Learning

9. The Education & Learning service is forecasting to overspend by +£1.7m.

10. Home to School Transport is reporting a forecast overspend of +£1.9m. The overspend is mainly due to Special Educational Needs (+£1.6m). As previously reported, the cost of transporting SEN students is increasing for a number of reasons including a rise in the number of children with SEN and an increase in the number of children who need a passenger assistant. There remains risk around this budget with demand continuing to change.

11. The overspend is partly offset by a forecast underspend on Academy Conversion Costs.

¹ In 2016/17 Public Health is funded by a ring-fenced grant of £32.1m from the Department of Health.

CEF2 Children's Social Care

12. Children's Social Care is forecast to overspend by +£3.9m. This position is after a £1.0m transfer from CEF reserves and a £1.0m virement from corporate contingency.
13. The growth in the number of children requiring services from Children's Social Care has increased workloads across most services. The majority of the overspend in Management and Central Costs (+£0.7m) is the result of significant growth in the legal costs relating to Children's Social Care.
14. Referral and Assessment and Family Support teams are forecasting an overspend of +£1.3m due to increasing agency staff and a planned increase in establishment for the move to the new Integrated Children's Service.
15. The Early Intervention Service (including Hubs, Children's Centres, Youth and Engagement and Thriving Families) is forecast to underspend by -£1.7m. This is due to the current remodelling of the service.
16. Looked After Children and Children Leaving Care are forecasting an overspend of +£0.8m based on current client numbers. There is a risk demand will increase over the remainder of the year and careful monitoring will continue to identify any further growth in the forecast.
17. An overspend of +£3.6m is forecast on the Placements budget. The overspend is partly caused by the completion of the new Children's Homes being behind schedule thereby delaying the savings which will arise from reducing the number of external placements. The Council is seeking compensation of £0.9m from the contractor.
18. The forecast includes +£0.2m which it is estimated could arise from new placements during the rest of the year. There were 49 clients in mainstream residential placements at the end of December 2016 compared to 48 at the end of October 2016. There were 109 clients in independent foster agency placements at the end of December, an increase of six since October 2016.
19. The Asylum service is reporting a forecast overspend of +£1.0m. Although the Home Office has increased the rates paid for clients who arrived in the UK after 1 July 2016, there is still a significant shortfall between the cost of each client and the grant received from the Home Office.

CEF3 Children's Social Care County wide Services

20. Children's Social Care Countywide is forecast to overspend by +£1.1m, with the largest elements of this relating to Corporate Parenting (+£0.4m) and Children with Disabilities (+£0.5m). The children with disabilities overspend is due to an increase in the total number of placements required and the need to place more children with independent fostering agencies, rather than in-house fostering.
21. Both the Safeguarding and Youth Offending Service areas are forecasting an overspend of +£0.1m.

Dedicated Schools Grant (DSG)

22. Services funded from DSG are forecast to be on budget. However, as reported to Cabinet in December 2016, the Special Educational Needs (SEN) service has a potential overspend relating to significant increases in the number of out of county placements. Schools Forum has agreed that £1.0m of DSG balances can be used to offset part of the forecast overspend of £1.5m. A range of actions are being taken to minimise these costs. However, any remaining overspend would need to be netted off against DSG underspends or carried forward to 2017/18.
23. The pressures in High Needs DSG are expected to continue and increase in future years. The National Schools Funding Formula is likely to ring-fence the various DSG funding blocks making it increasingly difficult to manage any overspends within DSG going forward. Schools Forum has agreed that a full review of High Needs provision will be undertaken. On 31 January 2017 the Council received notification of an un-ringfenced grant for 2016/17 of £0.3m for High Needs Strategic Planning. Cabinet are recommended to approve that this grant is allocated to the service to fund the full review of High Needs provision. The funding is unlikely to be fully spent within this financial year and Cabinet are also recommended to approve that the remaining balance of this funding is added to the Special Education Needs and Disabilities (SEND) reserve to spend in the 2017/18 financial year.

Social & Community Services

24. The directorate is forecasting an underspend of -£0.5m. Fire & Rescue and Community Safety are forecasting an underspend of -£0.7m. This is offset by Adult Social Care forecasting a +£0.2m overspend. The Adult Social Care forecast is after assuming the use of some of the Pooled Budget reserves and the Adult Social Care precept, to manage pressures. The position after the use of this funding is shown in the table below:
- 25.

Adult Social Care & Joint Commissioning	Forecast Outturn Variance 2016/17 £m
Older People & Equipment Pool	+0.8
Physical Disabilities Pool	+0.3
Learning Disabilities Pool	- 0.1
Mental Health Pool	+0.5
Use of remaining Social Care Precept	-1.3
Other (ASC non pool, Joint Commissioning)	0.0
Total Adult Social Care	+0.2

S&CS1 Adult Social Care

26. Adult Social Care includes the Council's element of the joint Council and Oxfordshire Clinical Commissioning Group (OCCG) variation on the Older People and Equipment Pooled budget along with the risk based shares of the variations on the Learning Disabilities, Physical Disabilities and Mental Health Pooled budgets.

Older People and Equipment Pooled Budgets

27. The County Council element of the Older People and Equipment Pool is forecast to overspend by +£0.8m. This is after the permanent

CA7

contribution of +£3.0m from the Adult Social Care precept agreed by Cabinet in September 2016 following the completion of the National Living Wage consultation and after the use of the Older People pooled budget reserve. The balance of £1.3m from the Adult Social Care Precept is being assumed to be required to support the pressures reported against the pooled budgets and therefore is being wholly spent on pressures within Adult Social Care.

28. There is continuing pressure within the pool relating to care home placements where the forecast outturn is an overspend of +£2.6m after the use of funding from the Adult Social Care Precept. The average number of new placements is 12 per week, above the budgeted level of 10 per week. This is offset by forecast underspends elsewhere within the pool.

Physical Disabilities Pooled Budget

29. The Physical Disabilities Pool is forecast to overspend by +£0.3m. This is after transferring all of the £0.5m funding held in the Physical Disabilities Pooled Budget reserve. The underlying forecast reflects additional demand for home support.

Learning Disabilities Pooled Budget

30. The Learning Disabilities Pool is forecast to underspend by -£0.1m. This is after offsetting the risk shared pressure of +£0.2m against the -£0.3m underspend in relation to the budget that was added to reflect the impact of the National Living Wage on the costs relating to night time care.

Mental Health Pooled Budget

31. The Council's share of the Mental Health Pool overspend is forecast to be +£0.5m. This reflects the costs of those service users who fall outside of the Outcomes Based Contract, but eligible for social care.

Adult Social Care: Non – Pool Services

32. Non-pooled services are forecast to overspend by +£0.6m. This includes a forecast overspend of +£0.4m on the Emergency Duty Team and Approved Mental Health Professional Specialists service, with a consultation underway to redesign this service. Joint Commissioning is forecasting an overspend of +£0.3m. Based on the forecast at the end of December, unallocated base budget funding of £0.9m will be required to offset the pressures in the Non - Pool Services and in Joint Commissioning on a one-off basis.

SCS3 Fire & Rescue, Emergency Planning and Community Safety

33. There is a forecast underspend of -£0.7m, for Community Safety, Fire & Rescue and Emergency Planning. This includes an underspend of -£0.5m relating to vacancies for whole time firefighters and a forecast underspend on fuel costs. There is also a -£0.2m underspend forecast for Gypsy and Traveller sites.

Environment & Economy

34. The directorate is forecasting a projected underspend of -£1.3m which represents -1.9% against budget.

EE1 Strategy & Infrastructure

35. Strategy & Infrastructure is forecasting an underspend of -£ 0.1m.

EE2 Commercial Services

36. Commercial Services is forecasting to underspend by -£1.2m. This is due to -£0.8m Corporate Facilities Management (staffing savings and Corporate Landlord savings from the early release of Unipart). There is -£0.6m within Supported Transport, from the early realisation of bus subsidy savings which has been partly offset by an overspend on concessionary fares.

Corporate Services

37. Corporate Services is forecasting an overspend of +£0.5m which represents +2.4% against budget.
38. Transformation is forecasting to overspend by +£0.9m relating to ICT. This is due to rationalisation savings not being fully realised and continuing pressure from the cost of the data centre. The Transformation overspend is partly offset by staffing vacancies in other areas.
39. Legal services is forecasting a breakeven position. However, there is increased counsel spend as a direct result of a significant number of childcare proceedings coming to Legal Services. In October 2016 Cabinet approved a supplementary estimate of £0.3m. There is a further pressure of £0.2m which Cabinet is recommended to fund from council balances.

Public Health

40. Public Health is forecasting an underspend of -£0.5m. In accordance with accounting requirements, any underspend at the end of the year will be placed in the grants and contributions reserve and will be used to meet Public Health expenditure in future years.

Virements

41. Annex 2a shows virements larger than £0.5m or that relate to un-ringfenced grants that require Cabinet approval under the Virement Rules agreed by Council on 16 February 2016. These relate to allocating the Highways Operations contingency budget to offset over spends in defective repairs and emerging pressures on the Highways contract management and supervision fees (as reported to Cabinet in December).
42. Annex 2d shows virements Cabinet need to note.

Government Grants

43. As set out in Annex 6, ring-fenced grants totalling £400.6m are included in Directorate budgets and will be used for the specified purpose. Any grants unspent at year end will be held in the Grants & Contributions Reserve for use in 2017/18, or returned to the funding body.
44. At the time of setting the 2016/17 budget in February 2016 several un-ringfenced grant notifications still had not been received. Annex 6 also sets out the latest un-ringfenced grant allocations.

Business Strategy Savings

45. The forecasts shown in this report incorporate Business Strategy savings that were agreed by Council in February 2016 and previous years. Of the £53m savings included in the budget for 2016/17, 89% has now been achieved or is on track to be achieved by the end of the year. This has improved by 2% since the end of October where 87% of the savings were expected to be delivered (as reported to Cabinet on 20 December 2016).
46. Within the Directorates, £6.9m of planned savings are flagged as Amber or Red for not being fully delivered in this financial year. However, £1.1m will be partly delivered in 2016/17 and £2.7m will be delivered in the next financial year. Taking into account those savings that will be delivered in part in 2016/17 and 2017/18, 94% of planned savings will be achieved.
47. This leaves only £2.9m (6%) of the £53m savings that are not achievable and have all been addressed through the Service & Resource Planning process.

Bad Debt Write-Offs

48. There were 60 general write-offs to the end of December 2016 and these totalled £9,914. In addition Adult Social Care has written off 90 Client contribution debts totalling £99,862.
49. A highways works overstay notice was issued to a utility connection company for a charge of £46,500. The company responded late due to staff sickness. The highways service agreed a lesser payment of £25,000 because not all the evidence to support the original charge was available. As the Council cannot confirm that the original charge was correct, Cabinet is recommended to write off the balance of £21,500.

Treasury Management

50. The latest treasury management approved lending list (as at 30 September) is shown in Annex 4. There have been no changes to the list since the last report.
51. The table below shows average in-house cash balances and average rates of return for November and December 2016. Interest receivable for 2016/17 is currently forecast to be in line with the budgeted figure of £3.2m. The reduction in interest rates is being offset by a higher than forecast average cash balance. Interest payable is currently forecast to be in line with the budgeted figure of £17.6m.

Month	Average cash balance	Average rate of return
November	£322.2m	0.72%
December	£303.8m	0.71%

Part 2 – Balance Sheet

52. Annex 4 sets out earmarked reserves brought forward from 2015/16 and the forecast position as at 31 March 2017. These reserves are held for specified one – off projects, contractual commitments and to support the Medium Term Financial Plan. Directorate reserves are expected to reduce from £52.9m to £44.9m at 31 March 2017.

CA7

53. Other Reserves, which include Insurance, Capital and Cash flow reserves, are forecast to total £45.8m at 31 March 2017. This includes £1.3m in the Budget Reserve and £2.9m in the Efficiency Reserve.
54. Included in the Environment & Economy budget is £2.2m of one-off funding for projects that are contributing towards making savings. A number of the projects are ongoing and the full £2.2m will not be spent within this financial year. Cabinet is recommended to approve the creation of an Investment Reserve to hold the balance of this funding for projects.

Balances

55. As set out in Annex 6 general balances were £19.0m as at 31 March 2016. This compares to £17.5m as set out in the Medium Term Financial Plan (MTFP) approved by Council in February 2016. The Annex also sets out the position including the supplementary estimates agreed by Cabinet in October. The forecast outturn position is £15.1m after allowing for the forecast directorate overspend of £5.6m (after the use of contingency) and the supplementary estimate requested below.
56. Cabinet is recommended to approve a further supplementary estimate of £0.2m for Legal Services as requested in Annex 2e. This is due to the increase in the number of childcare proceedings coming to Legal Services.
57. As set out in paragraph 3, this forecast position is less than the risk assessed level. However, the proposed budget for 2017/18, to be agreed at Council on 14 February 2017, includes a contribution to balances of £2.7m to bring them back to the risk assessed level if required when the final end of year position is known.

Part 3 – Capital Monitoring

58. An updated capital programme is being considered by Council on 14 February 2017. This reflects forecast expenditure as at the end of December 2016, so effectively also forms the monitoring position for this report.
59. A summary of the changes since the last programme considered by Cabinet on 24 January 2017 as part of the Service & Resource Planning Process is set out overleaf.

CA7

Directorate	Last Approved Programme * £m	Last Reported Programme ** £m	Latest Forecast Expenditure *** £m	Variation to Last Reported Programme £m
Children, Education & Families	53.9	50.7	50.7	0.0
Social & Community Services	15.8	15.2	15.2	0.0
Environment & Economy – Transport	50.2	48.6	46.7	-1.9
Environment & Economy – Other	11.1	10.0	9.8	-0.2
Corporate Services	12.6	15.2	15.2	0.0
Total Directorate Programmes	143.6	139.7	137.6	-2.1
Schools Local Capital	1.8	1.8	1.8	0.0
Earmarked Reserves	1.6	0.7	0.7	0.0
Total Capital Programme	147.0	142.2	140.1	-2.1

* Approved by Cabinet 18 October 2016

** Considered by Cabinet 24 January 2017

*** As per proposals to Council 14 February 2016

60. Significant in-year variations for each directorate are listed in Annex 7b. New schemes and total programme/project budget changes for Cabinet to note are listed in Annex 7c. For completeness this shows the latest forecast position compared to the last capital programme approved by Cabinet on 18 October 2016.

Actual & Committed Expenditure

61. As at the end of December actual capital expenditure for the year to date (excluding schools local spend) was £72m. This is 52% of the total forecast expenditure of £137.6m. Actual and committed spend is 79% of the forecast.

Five Year Capital Programme Update

62. The total forecast 5-year capital programme (2016/17 to 2020/21) is now £525.7m. This has not changed compared to the programme considered by Cabinet on 24 January 2016 as shown in the table overleaf.

CA7

Directorate	Last Approved Total Programme (2016/17 to 2019/20)* £m	Last Reported Total Programme (2016/17 to 2020/21)** £m	Latest Updated Total Programme (2016/17 to 2020/21)*** £m	Variation to Last Reported Programme £m
Children, Education & Families	160.5	176.5	176.5	0.0
Social & Community Services	38.8	38.8	38.8	0.0
Environment & Economy – Transport	150.0	169.8	169.8	0.0
Environment & Economy – Other	30.8	31.1	31.1	0.0
Corporate Services	17.6	24.0	24.0	0.0
Total Directorate Programmes	397.9	440.2	440.2	0.0
Schools Local Capital	4.9	5.6	5.6	0.0
Earmarked Reserves	89.3	79.9	79.9	0.0
Total Capital Programme	491.9	525.7	525.7	0.0

* Approved by Cabinet 18 October 2016

** Considered by Cabinet 24 January 2017

*** As per proposals to Council 14 February 2017

63. The £36.5m A40 Science Transit Phase 2 scheme is funded through the Local Growth Fund (LGF). The release of the funding is subject to the Department for Transport (DfT) agreeing the final business case for the scheme to commence in the summer of 2018. Development and design funding is needed to develop the final business case for DfT approval. Cabinet is recommended to approve the release of £3.2m for preliminary and detailed design work. The Council will forward fund this requirement until the LGF funding is received from DfT. However, there is a risk that the DfT will not approve the scheme and the Council will need to meet the cost of this work. The DfT have agreed to fund £1.0m towards the development work but this will need to be repaid if the project doesn't go ahead.
64. To support the management of this risk and ensure that it is appropriately reviewed at key points, it is proposed that approval of the funds for the design stage is subject to staged releases to the project team. Therefore it is recommended that Cabinet approve the release of the full £3.2m of development funding and delegate the release of those funds to the Director of Finance and Strategic Director Communities in £0.5m tranches in line with their approval limits under the Financial Procedure Rules.
65. Following completion of the Milton Interchange scheme, the final account for the project has now been agreed with the contractor. The final project cost is £12.5m, an increase of £1.0m on the approved budget for the scheme. The increase in project cost is mainly as a result of the following:
- Higher than expected material, plant and labour costs (30%)
 - Additional Highway England requirements (40%)

CA7

- Necessary changes to project scope (15%)
 - Design enhancements and changes (15%)
66. Although the Oxfordshire Local Enterprise Partnership (OxLEP) have approved to fund this increase from within the overall borrowing requirement of the LEP (which will be repaid through retained business rates), it is expected that there will be underspends on other schemes funded through this mechanism, therefore there is no change to the overall borrowing requirement. Cabinet are recommended to approve the increase of £1.0m on the Milton Interchange scheme to enable the payment of the final account.

RECOMMENDATIONS

67. **The Cabinet is RECOMMENDED to:**
- (a) note the report;**
 - (b) approve the use of the High Needs Strategic Planning grant and increase to the Special Educational Needs and Disabilities (SEND) reserve for 2017/18 in paragraph 23;**
 - (c) approve the virements in annex 2a;**
 - (d) approve the debt write off detailed in paragraph 49;**
 - (e) note the Treasury Management lending list at Annex 4;**
 - (f) approve the creation of an Investment Reserve in paragraph 54;**
 - (g) approve the supplementary estimate in paragraph 56;**
 - (h) note the changes to the Capital Programme set out in Annex 7b and 7c;**
 - (i) approve the release of £3.2m of development funding for the A40 Science Transit Scheme and delegate the release of those funds to the Director of Finance and Strategic Director Communities in £0.5m tranches in line with their approval limits under the Financial Procedure Rules; and**
 - (j) approve the increase of £1.0m on the Milton Interchange scheme to enable the payment of the final account.**

LORNA BAXTER
Director of Finance

Background papers: Directorate Financial Monitoring Reports to the end of November and December 2016
A40 Science Transit Phase 2 Stage 1 Outline Business Case
Milton Interchange Out of Tolerance Report

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February 2017

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Budget			
		£000 (3)	£000 (5)	£000 (7)			
(1)	(2)				underspend - overspend + £000 (9)	(13)	
CEF	Children, Education & Families						
	Gross Expenditure	397,389	8,010	405,399	412,370	6,970	G
	Gross Income	-290,793	-7,083	-297,876	-297,876	0	G
		106,596	928	107,524	114,494	6,970	R
SCS	Social & Community Services						
	Gross Expenditure	219,371	-1,804	217,567	217,034	-533	G
	Gross Income	-6,478	1,416	-5,062	-5,068	-7	G
		212,893	-388	212,505	211,965	-540	G
EE	Environment & Economy						
	Gross Expenditure	123,432	-4,170	119,262	120,613	1,350	G
	Gross Income	-61,011	12,211	-48,800	-51,480	-2,679	R
		62,421	8,041	70,462	69,133	-1,329	G
CEO	Corporate Services						
	Gross Expenditure	52,620	6,443	59,063	63,245	4,182	R
	Gross Income	-24,516	-12,683	-37,199	-40,858	-3,659	R
		28,104	-6,241	21,863	22,387	524	A
PH	Public Health						
	Gross Expenditure	32,480	0	32,480	32,126	-353	G
	Gross Income	-32,480	0	-32,480	-32,126	354	G
		0	0	0	0	0	R
	Less Recharges Within Directorate						
	Gross Expenditure	-24,149		-24,149	-24,149	0	G
	Gross Income	24,149		24,149	24,149	0	G
	Directorate Expenditure Total	801,143	8,479	809,622	821,238	11,616	G
	Directorate Income Total	-391,129	-6,139	-397,268	-403,259	-5,991	G
	Directorate Total Net	410,014	2,340	412,354	417,979	5,625	G

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Budget			
(1)	(2)	£000 (3)	£000 (5)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)

	Contributions to (+)/from (-)reserves	-3,057	7	-3,050	-3,050	0
	Contribution to (+)/from(-) balances	0	429	429	-5,196	-5,625
	Public Health Saving Recharge	-1,250		-1,250	-1,250	0
	Contingency	4,625	-2,755	1,870	1,870	0
	Capital Financing	33,095		33,095	33,095	0
	Interest on Balances	-5,818		-5,818	-5,818	0
	Strategic Measures Budget	27,595	-2,319	25,276	19,651	-5,625
	Unringfenced Government Grants	-20,149	-21	-20,170	-20,170	0
	Council Tax Surpluses	-7,015		-7,015	-7,015	0
	Revenue Support Grant	-39,331		-39,331	-39,331	0
	Business Rates Top-Up	-37,394		-37,394	-37,394	0
	Business Rates From District Councils	-27,823		-27,823	-27,823	0
	Council Tax Requirement	305,897	0	305,897	305,897	0

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	On track to be within + /- 2% of year end budget
	On track to be within + /- 5% of year end budget
	Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
CEF1	Education & Early Intervention						
	Gross Expenditure	66,063	3,708	69,771	71,514	1,742	A
	Gross Income	-45,134	-4,015	-49,149	-49,149	0	G
		20,929	-306	20,623	22,365	1,742	R
CEF2	Children's Social Care						
	Gross Expenditure	47,712	1,067	48,779	52,687	3,908	R
	Gross Income	-5,858	-1,239	-7,097	-7,096	1	G
		41,854	-171	41,683	45,591	3,908	R
CEF3	Children's Social Care Countywide Services						
	Gross Expenditure	28,030	1,594	29,624	30,749	1,125	A
	Gross Income	-1,179	13	-1,166	-1,166	0	G
		26,851	1,607	28,458	29,583	1,125	A
CEF4	Schools						
	Gross Expenditure	240,794	1,842	242,636	242,616	-20	G
	Gross Income	-240,351	-1,842	-242,193	-242,194	-1	G
		443	0	443	422	-20	A
CEF5	Children, Education & Families (CEF) Central Costs						
	Gross Expenditure	5,660	-201	5,459	5,674	215	A
	Gross Income	0	0	0	0	0	
		5,660	-201	5,459	5,674	215	A

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
	Non Negotiable Support Service Recharges						
	Gross Expenditure	10,859	0	10,859	10,859	0	G
	Gross Income	0	0	0	0	0	
		10,859	0	10,859	10,859	0	G
	Less Recharges Within Directorate						
	Gross Expenditure	-1,729	0	-1,729	-1,729	0	G
	Gross Income	1,729	0	1,729	1,729	0	G
		0	0	0		0	
	Directorate Expenditure Total	397,389	8,010	405,399	412,370	6,970	G
	Directorate Income Total	-290,793	-7,083	-297,876	-297,876	0	G
	Directorate Total Net	106,596	928	107,524	114,494	6,970	R

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within + /- 2% of year end budget
	On track to be within + /- 5% of year end budget
	Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Virements to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
SCS1	Adult Social Care						
	Gross Expenditure	181,085	1,012	182,097	181,996	-101	G
	Gross Income	-7,972	-11	-7,983	-7,932	51	G
		173,113	1,001	174,114	174,064	-50	G
SCS2	Joint Commissioning						
	Gross Expenditure	7,013	-2,814	4,199	4,544	345	R
	Gross Income	-2,978	1,427	-1,551	-1,632	-80	R
		4,035	-1,388	2,647	2,912	265	R
SCS3	Community Safety						
	Gross Expenditure	25,741	-2	25,739	24,961	-778	A
	Gross Income	-2,277	1	-2,276	-2,253	23	G
		23,464	-1	23,463	22,708	-755	A
	Non Negotiable Support Service Recharges						
	Gross Expenditure	12,281	0	12,281	12,281	0	G
	Gross Income	0	0	0	0	0	
		12,281	0	12,281	12,281	0	G
	Less Recharges Within Directorate						
	Gross Expenditure	-6,749		-6,749	-6,749	0	G
	Gross Income	6,749		6,749	6,749	0	G
		0	0	0	0	0	
	Directorate Expenditure Total	219,371	-1,804	217,567	217,034	-533	G
	Directorate Income Total	-6,478	1,416	-5,062	-5,068	-7	G
	Directorate Total Net	212,893	-388	212,505	211,965	-540	G
	Budget	On track to be within +/- 2% of year end budget				G	
		On track to be within +/- 5% of year end budget				A	
		Estimated outturn showing variance in excess of +/- 5% of year end budget				R	

October Financial Monitoring and Business Strategy Delivery Report: Social & Community Services
CABINET - 21 February 2017

Pooled Budgets

Original Budget £m	Latest Budget £m		Forecast Variance Year End £m	Forecast Variance as per previous report £m	Change in Variance £m
		<u>Older People's & Equipment Pool</u>			
66.923	73.054	Oxfordshire County Council	+0.802	+0.111	+0.802
33.897	36.075	Better Care Fund	+0.000	+0.000	+2.000
86.282	86.282	Oxfordshire Clinical Commissioning Group	+5.054	+5.270	-0.463
187.102	195.411	Total Older People's & Equipment Pool	+5.856	+5.381	+0.339
		<u>Physical Disabilities Pool</u>			
11.925	11.994	Oxfordshire County Council	+0.294	+0.089	-0.092
7.345	7.866	Oxfordshire Clinical Commissioning Group	+0.294	+0.391	-0.220
19.270	19.860	Total Physical Disabilities Pool	+0.811	+0.480	-0.312
		<u>Learning Disabilities Pool</u>			
70.616	70.052	Oxfordshire County Council	-0.074	-0.335	-0.070
13.317	13.318	Oxfordshire Clinical Commissioning Group	+0.032	-0.059	+0.033
83.933	83.370	Total Learning Disabilities Pool	-0.042	-0.394	-0.037
149.464	155.100	Total Oxfordshire County Council	+1.022	-0.135	+0.640
33.897	36.075	Total Better Care Fund	+0.000	+0.000	+0.000
106.944	107.466	Total Oxfordshire Clinical Commissioning Group	+5.603	+5.602	-0.650
290.305	298.641	Total Pooled Budgets	+6.625	+5.467	-0.010

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
EE1	Strategy and Infrastructure						
	Gross Expenditure	11,028	-1,442	9,586	10,058	472	A
	Gross Income	-5,710	850	-4,860	-5,450	-590	R
		5,318	-592	4,726	4,608	-118	A
EE2	Commercial						
	Gross Expenditure	116,143	1,221	117,364	118,242	878	G
	Gross Income	-39,496	-775	-40,271	-42,360	-2,089	R
		76,647	446	77,093	75,882	-1,210	G
	Non Negotiable Support Service Recharges						
	Gross Expenditure	9,458	-3,949	5,509	5,509	0	G
	Gross Income	-29,002	12,136	-16,866	-16,866	0	G
		-19,544	8,187	-11,357	-11,357	0	G
	Less Recharges Within Directorate						
	Gross Expenditure	-13,197	0	-13,197	-13,197	0	G
	Gross Income	13,197	0	13,197	13,197	0	G
	Directorate Expenditure Total	123,432	-4,170	119,262	120,613	1,350	
	Directorate Income Total	-61,011	12,211	-48,800	-51,480	-2,679	
	Directorate Total Net	62,421	8,041	70,462	69,133	-1,329	

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within + /- 2% of year end budget
	On track to be within + /- 5% of year end budget
	Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
CEO1	Chief Executive & Business Support						
	Gross Expenditure	409	376	785	778	-7	G
	Gross Income	0	0	0	-8	-8	
		409	376	785	770	-16	G
CEO2	Human Resources						
	Gross Expenditure	4,904	-689	4,215	4,447	232	R
	Gross Income	-1,584	417	-1,167	-1,324	-156	R
		3,320	-272	3,048	3,123	76	A
CEO3	Corporate Finance & Internal Audit						
	Gross Expenditure	6,624	-175	6,449	6,397	-52	G
	Gross Income	-2,618	538	-2,080	-2,090	-10	G
		4,006	363	4,369	4,306	-62	G
CEO4	Law & Culture						
	Gross Expenditure	8,971	-110	8,861	10,763	1,901	R
	Gross Income	-6,359	61	-6,298	-8,272	-1,973	R
		2,612	-49	2,563	2,491	-72	A
CEO5	Policy						
	Gross Expenditure	885	551	1,436	1,251	-185	R
	Gross Income	-401	154	-247	-297	-50	R
		484	705	1,189	953	-236	R
CEO6	Corporate & Democratic Core						
	Gross Expenditure	79	0	79	21	-58	R
	Gross Income	0	0	0	0	0	
		79	0	79	21	-58	R

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(8)
CEO7	Transformation						
	Gross Expenditure	30,462	-488	29,974	32,326	2,352	R
	Gross Income	-9,671	1,311	-8,360	-9,820	-1,461	R
		20,791	824	21,615	22,506	891	A
	Non Negotiable Support Service Recharges						
	Gross Expenditure	2,760	6,977	9,737	9,737	0	G
	Gross Income	-6,357	-15,164	-21,521	-21,521	0	G
		-3,597	-8,186	-11,783	-11,783	0	G
	Less Recharges Within Directorate						
	Gross Expenditure	-2,474		-2,474	-2,474	0	G
	Gross Income	2,474		2,474	2,474	0	G
	Directorate Expenditure Total	52,620	6,443	59,063	63,245	4,182	
	Directorate Income Total	-24,516	-12,683	-37,199	-40,858	-3,659	
	Directorate Total Net	28,104	-6,241	21,863	22,387	524	

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within + /- 2% of year end budget
	On track to be within + /- 5% of year end budget
	Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Budget Monitoring

Ref	Directorate	BUDGET 2016/17			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Movement to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	underspend - overspend + £000 (7)	(10)
PH1	LA Commissioning Responsibilities - Nationally Defined						
	Gross Expenditure	18,121	0	18,121	18,083	-38	G
	Gross Income	0	0	0	0	0	
		18,121	0	18,121	18,083	-38	G
PH2	LA Commissioning Responsibilities - Locally defined						
	Gross Expenditure	13,688	0	13,688	12,861	-827	R
	Gross Income	-354	0	-354	0	354	R
		13,334	0	13,334	12,861	-473	A
PH3	Public Health Recharges						
	Gross Expenditure	99	0	99	100	1	G
	Gross Income	0	0	0	0	0	
		99	0	99	100	1	G
PH4	Grant Income						
	Gross Expenditure	0	0	0	0	0	
	Gross Income	-32,126	0	-32,126	-32,126	0	G
		-32,126	0	-32,126	-32,126	0	G
	Transfer to Public Health Reserve				511	511	
	Non Negotiable Support Service Recharges						
	Gross Expenditure	572		572	572	0	G
	Gross Income	0		0	0	0	
		572	0	572	572	0	
	Less Recharges Within Directorate						
	Gross Expenditure	0		0	0	0	
	Gross Income	0		0	0	0	
	Directorate Expenditure Total	32,480	0	32,480	32,126	-353	G
	Directorate Income Total	-32,480	0	-32,480	-32,126	354	G
	Directorate Total Net	0	0	0	0	0	R

KEY TO TRAFFIC LIGHTS

On track to be within + /- 2% of year end budget

On track to be within + /- 5% of year end budget

Estimated outturn showing variance in excess of + /- 5% of year end budget

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**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017**

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

							Data	
Directorate	Month of Cabinet meeting	Month of Directorate MMR	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
EE	Feb	Dec	Highways Operations risk pot allocations	EE2-31 to EE2-34	Network & Asset Management	Temporary	238.0	0.0
				EE2-4	Delivery	Temporary	-1,297.0	0.0
				EE2-52	H&T Contract & Performance Management	Temporary	1,059.0	0.0
CEF SM	Feb	Dec		CEF2-34	Placements	Temporary	1,000.0	0.0
					Strategic Measures - Contingency	Temporary	-1,000.0	0.0
Grand Total							0.0	0.0

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017

NEW VIREMENTS FOR CABINET TO NOTE

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Month of Directorate MMR	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000	
CD	Feb	Nov	Senior Management Review Savings - allocation to directorates	CEF5-1	Management & Admin	Permanent	-145.0	0.0	
				CEO1	Chief Executive & Business Support	Permanent	200.0	0.0	
				EE3-4	Business Development	Permanent	-15.0	0.0	
				SCS2-1 to SCS2-4	Joint Commissioning	Permanent	-40.0	0.0	
		Dec	Salary Budget Tidy	CEO2	Human Resources	Temporary	0.3	0.0	
				EE1-1 to EE1-5	Strategy & Infrastructure Planning	Temporary	-1.5	0.0	
				EE2-51B	Supported Transport	Temporary	1.5	0.0	
SCS2-1 to SCS2-4	Joint Commissioning	Temporary	-0.3	0.0					
CEF	Feb	Nov	Creation of Locality and Community Support Service Budget	CEF2-4	Localit & Community Support Service	Temporary	458.0	0.0	
				CEF2-71	Early Intervention Hubs	Temporary	-458.0	0.0	
				CEF1-41	Schools & Learning	Permanent	-434.9	434.9	
		Dec	Transfer of Legal Budget from Education to Social Care to reflect spend patterns.	Budget Tidy on EA0038	CEF1-41	Schools & Learning	Permanent	5.0	-5.0
				CEF1-1	Management & Central Costs	Temporary	-180.0	0.0	
				CEF2-1	Management & Central Costs	Temporary	180.0	0.0	
				CEF2-31	Referral & Assessment	Temporary	-263.0	0.0	
CEF3-2	Corporate Parenting	Temporary	263.0	0.0					
EE	Feb	Nov	cont to grass budget re HATR	EE2-35	Countryside & Records	Temporary	-10.0	0.0	
				EE2-4	Delivery	Temporary	10.0	0.0	
		Dec	Remove DSG R&M Budget allocation	EE2-22	Property & Facilities Management	Temporary	-118.9	118.9	
SCS	Feb	Nov	Budget tidy on NC3520	EE2-35	Countryside & Records	Temporary	0.0	0.0	
				TQ21 Staffing Costs	SCS1-4M	Money Management	Permanent	54.9	-54.9
Grand Total							-494.0	494.0	

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017**

Supplementary Estimates

SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
Corporate Services	February	Funding to meet the pressure of counsel expenditure in Legal Services	CEO4-1	Law & Culture	Temporary	200.0	
Grand Total						200.0	0.0

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
Oxfordshire County Council's Treasury Management Lending List
as at 30 September 2016

Counterparty Name	Lending Limits			
	Standard Limit £	Group Limit £	Group	Period Limit
PENSION FUND Call Accounts / Money Market Funds				
Santander UK plc - PF A/c	15,000,000			6 mths
LloydsBank plc - Callable Deposit A/c (OXFORDCCPEN)	25,000,000			9 mths
Standard Life Sterling Liquidity Fund - (Pension Fund) (formerly Ignis)	25,000,000			6 mths
Svenska Handelsbanken - Call A/c (Pension Fund)	25,000,000			364 days
Call Accounts / Money Market Funds				
Santander UK plc - Main A/c	15,000,000	15,000,000	a	6 mths
Close Brothers Ltd - 95 day notice A/c	10,000,000	10,000,000	d	6 mths
Lloyds Bank plc - Callable Deposit A/c	25,000,000	25,000,000	b	9 mths
Svenska Handelsbanken - Call A/c	25,000,000	25,000,000	c	364 days
Goldman Sachs Sterling Liquid Reserves Fund	25,000,000			6 mths
Deutsche Managed Sterling Fund	25,000,000			6 mths
Federated (Prime Rate)	12,000,000			6 mths
Standard Life Sterling Liquidity Fund - (County Council) (formerly Ignis)	25,000,000			6 mths
Morgan Stanley Sterling Liquidity Fund	5,000,000			O/N
Legal and General Investment Management	25,000,000			6 mths
Barclays current A/c	15,000,000		t	100 days
Barclays 95 day notice A/c	15,000,000		t	100 days
Santander 95 day notice A/c	15,000,000		a	6 mths
Money Market Deposits				
Santander UK plc	15,000,000	15,000,000	a	6 mths
Bank of Montreal	25,000,000			364 days
Bank of Nova Scotia	25,000,000			364 days
Bank of Scotland	15,000,000	25,000,000	b	9 mths
Barclays Bank Plc	15,000,000		t	100 days
Canadian Imperial Bank of Commerce	25,000,000			364 days
Close Brothers Ltd	10,000,000	10,000,000	d	6 mths
Commonwealth Bank of Australia	25,000,000			6 mths
Coventry Building Society	15,000,000			6 mths
Credit Suisse	15,000,000			100 days
Danske Bank	15,000,000			100 days
DBS Bank (Development Bank of Singapore)	25,000,000			6 mths
Debt Management Account Deposit Facility	100% Portfolio			6 mths
English, Welsh and Scottish Local Authorities (limit applies to individual authorities)	30,000,000			3 years
HSBC Bank plc	25,000,000			364 days
Lloyds TSB Bank plc	25,000,000	25,000,000	b	9 mths
Landesbank Hessen-Thuringen (Helaba)	20,000,000			6 mths
National Australia Bank	25,000,000			6 mths
National Bank of Canada	10,000,000			100 days
Nationwide Building Society	15,000,000			6 mths
Oversea-Chinese Banking Corp	25,000,000			6 mths
Rabobank Group	25,000,000			364 days
Royal Bank of Canada	25,000,000			364 days
Svenska Handelsbanken	25,000,000	25,000,000	c	364 days
Toronto-Dominion Bank	25,000,000			364 days
United Overseas Bank	25,000,000			6 mths

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017

EARMARKED RESERVES

Earmarked Reserves	Balance at 1 April 2016 £000	2016/17 Movement		Balance at 31 March 2017 £000	Last month's forecast as at 31 March 2017 £000	Change in Provision Outturn Closing Balance to February Forecast £000	Commentary
		Contributions from Reserve £000	Contributions to Reserve £000				
Revenue Reserves							
Schools' Reserves	20,684			20,684	20,684		
Cross Directorate Reserves							
Vehicle and Equipment Reserve	3,123	-262	941	3,802	2,851	951	Forecast includes funding for Fire & Rescue Service vehicles and equipment. Forecast includes £8.770m Dedicated Schools Grant and £1.093m Public Health Grant. A large amount of this reserve was used to fund several large ICT projects in 2015/16.
Grants and Contributions Reserve	14,567	-6,573	511	8,505	7,590	915	
ICT Projects	273	-273					
Government Initiatives	865	-785		80	80	-1	
Total Cross Directorate	18,828	-7,893	1,452	12,387	10,521	1,866	
Directorate Reserves							
CE&F							
CE&F Commercial Services	844	-656		188		188	To be used to support commercial services within CE&F. Includes Oxfordshire Children's Safeguarding Board (£0.022m), Outdoor Education Centres (£0.314m) and School Intervention Fund (£0.510m). Funding for the Thriving Families service. £206k pathway funding applied to implementation of Pathway contract in early 2015/16. £520k applied to New children's Homes transition costs, and social care staffing pressures. Young carers support funding unspent due to recruitment delays taken into 2016/17 as cannot be spent on other areas.
Thriving Families	1,754	-1,000	400	1,154	754	400	
Children's Social Care	85	-85					
Academies Conversion Support	109			109	109		
Early Intervention Service Reserve	3	-1		2	2		£361k applied to meet costs of Academies conversion service in 2015/16. Budget has been mainstreamed at £370k net from April 2016, but remaining balance retained for accelerated academy conversion rate. To fund various projects with the Early Intervention Service and the replacement of equipment
Total CE&F	3,035	-1,792	417	1,660	1,072	588	
S&CS							
Older People Pooled Budget Reserve	1,661	-1,290		371	849	-478	To be used in future years as agreed by the Joint Management Group To be used in future years as agreed by the Joint Management Group To be used in future years as agreed by the Joint Management Group - Balance retained to pay for ongoing works to 130 and 132 West street - money originally transferred from NHS England. New reserve requested to manage the position on the DOLS budget in the medium term financial plan and to avoid any pressure relating to this responsibility in 2017/18 To Support the implementation of the Fire Control Centre with Bucks and Berks fire authorities. To be used for unbudgeted fire hydrant work and renewal of IT equipment This reserve will be used for improvements to play areas at the Wheatley and Redbridge Gypsy and Travellers sites and to support the cost of complex Trading Standards investigations.
Physical Disabilities Pooled Budget Reserve	544	-544		10		10	
Learning Disabilities Pooled Budget Reserve	82	-72					
Deprivation of Liberty Safeguards (DOLS)			790	790		790	
Fire Control	359			359	359		
Fire & Rescue & Emergency Planning Reserve	186	-19		167	167		
Community Safety Reserve	156			156	156		
Total S&CS	2,988	-1,925	790	1,853	1,531	322	
E&E							
Highways and Transport Reserve	37			37	37		One off budget contribution will now be used to support bridges investigation work in 2016/17 This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute. To fund forecast pressures on the Parking Account over the medium term, additional transfers to this reserve have been made during 2015/16. hence the large movement. To be used to fund future repair and maintenance costs The movement in 2015/16 is due to funding several SALIX projects and repaying loans in 2015/16. This reserve holds the revenue proportion of the unutilised element of the performance reward grant secured by the Oxfordshire Waste Partnership (OWP) To fund engineering (cell) work at Dix Pit waste management site and any other on-going liabilities due to the closure of other landfill sites. The bulk of the movement this year was due to the reserve being used to part fund the investment costs relating to the IBC Partnership. This will be repaid to the reserve in future years. To fund financial liabilities due to any contract deficit mechanism payments as part of the Energy from Waste Contract. To meet disposal costs in excess of the 4% eligible to be charged against capital receipts To meet the costs of monitoring Section 106 agreements This reserve is to ring-fence funding relating to the West End Project To be used to fund catering improvements in Schools plus a contingency for unforeseen costs Investment fund for the implementation of the asset rationalisation strategy To be spent on Job Clubs in 2014/15 To fund the Minerals and Waste project Will be used to support the joint-use agreements with the district councils in future years. This reserve contains LABGI funding that has been allocated by Cabinet to support the Local Enterprise Partnership .
On Street Car Parking	1,879	-2,580	2,521	1,820	1,951	-131	
Countryside Ascott Park - Historical Trail	21			21	21		
SALIX Energy Schemes	87			87	87		
Oxfordshire Waste Partnership Joint Reserve	12	-12					
Dix Pit Engineering Works & WRC Development	215	-315	100				
Waste Management	380			380	380		
Property Disposal Costs	267			267	267		
Developer Funding (Revenue)	535			535	535		
West End Partnership	56			56	56		
Catering Investment Fund (formerly FWT)	416			416	416		
Asset Rationalisation	192		2,100	2,292	192	2,100	
Job Clubs							
Minerals and Waste Project	123	-48		75		75	
Joint Use (moved from CE&F)	270	-270					
LABGI Funding to support Local Enterprise Partnership	199			199	199		

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017

EARMARKED RESERVES

Earmarked Reserves	Balance at 1 April 2016	2016/17 Movement		Balance at 31 March 2017	Last month's forecast as at 31 March 2017	Change in Provision Outturn Closing Balance to February Forecast
		Contributions from Reserve	Contributions to Reserve			
OCS Development Reserves	62	-62				
Money Management Reserve						
Oxford Western Conveyance	750			750	750	
Oxfordshire - Buckinghamshire partnership						
Cultural Services Reserve	940	-242		698	840	-142
Total E&E	6,441	-3,529	4,721	7,633	5,731	1,902
Corporate Services Total						
Coroner's Service	40			40	40	
Coroner's Service	487		130	617	617	
Registration Service	404	-404				
Total Corporate Services	931	-404	130	657	657	
Directorate Reserves	13,395	-7,650	6,058	11,803	8,991	2,812
Corporate						
Carry Forward Reserve						
Efficiency Reserve	2,876			2,876	2,876	
Corporate Total	2,876			2,876	2,876	
Total Revenue Reserves	55,782	-15,543	7,510	47,749	43,072	4,678
Other Reserves						
Insurance Reserve	7,086			7,086	7,086	
Capital Reserves						
Capital Reserve	23,758			23,758	23,758	
Rolling Fund Reserve	494			494	494	
Prudential Borrowing Reserve	10,301			10,301	10,301	
Total Capital Reserves	34,553			34,553	34,553	
Cash Flow Reserves						
Business Rates Reserve						
Budget Reserve - 2013/14 to 2016/17	8,711	-7,452		1,259	1,259	
Total Cash Flow Reserves	8,711	-7,452		1,259	1,259	
Total Other Reserves	50,350	-7,452		42,898	42,898	
Total Reserves	106,132	-22,995	7,510	90,647	85,970	4,678

Commentary
To be used to develop the Customer Service Centre and the Transforming Oxfordshire Customer Services Project Contingency in case of an overspend if income received is less than budget To hold Oxford Western Conveyance flood relief scheme contributions This reserve is to ring-fence funding for the Oxfordshire & Buckinghamshire Partnership graduate teacher training programme To be used to update software & hardware to maintain an effective library management system.
This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities
The Carry Forward reserve allows budget managers to carry forward under and over spent budgets between financial years in accordance with the County Council's budget management arrangements, subject to Cabinet approval. This reserve is being used to support the implementation of the business strategies and the Medium Term Financial Plan.
This reserve has been established for the purpose of financing capital expenditure in future years. Contributions include £2m from the Public Health Reserve for use on the Children's Homes project. This reserve has been established to facilitate, through forward funding, the timely provision of infrastructure that supports planned growth. This reserve was created as part of the 2008/09 budget setting process to meet the costs of borrowing for increased funding for the capital programme. Similar contributions are to be made each year with draw downs being required as costs are incurred.
This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017
General Revenue Balances

Date	Forecast 2016/17		Budget 2016/17
	£m	£m	£m
General Balances: Outturn 2015/16	18.984		17.517
County Fund Balance		18.984	17.517
Planned Contribution to Balances		2.000	2.000
Planned Contribution from Balances			
Original forecast outturn position 2015/16		20.984	19.517
Additions		0.000	0.000
Calls on balances deducted			
Oct-16 Network & Asset Management - Transport Infrastructure Code	-0.121		
Oct-16 Legal Services - counsel expenditure pressure	-0.300		
Total calls on balances		-0.421	-2.000
Automatic calls on/returns to balances		0.000	
Additional Strategic Measures		0.000	
Other items		0.000	
Net General Balances		20.563	17.517
Total Balances including Severe Weather Recovery Scheme Grant		20.563	17.517
Total Gross Expenditure Budget		798.025	798.025
Balances as a % of Gross Expenditure		2.58%	2.20%
Net Balances		20.563	
Calls on / returns to balances agreed but not actioned		0.000	
Calls on / returns to balances requested in this report			
Legal Services - counsel expenditure pressure		-0.200	
		-0.200	
Forecast Variation at Year End			
Less forecast directorate overspend (as set out in Annex 1)		-5.625	
Dec-16 Forecast underspend for on - call firefighters		0.366	
Revised Outturn position		15.104	

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 February 2017**

Ringfenced Government Grant Details - 2016/17

Directorate	2016/17 Budget Book	In year Adjustments / New Allocations reported previously	In year Adjustments/ New Allocations reported this time	Latest Allocation
	£m	£m	£m	£m
Children, Education & Families				
Ringfenced Grants				
Asylum (UASC & Post 18)	1.143			1.143
Dedicated Schools Grant	243.608	#REF!		#REF!
Education Funding Agency – Sixth Form and Bursary Funding	2.855			2.855
PE and Sport Grant (£0.684m in 2015/16 and £0.8m in 2016/17)	1.484			1.484
Pupil Premium	8.481	#REF!		#REF!
Remand	0.064			0.064
Universal Infant Free School Meals	5.946			5.946
Youth Justice Board	0.536	#REF!		#REF!
Total Children, Education & Families	264.117	#REF!		#REF!
Environment & Economy				
<u>Grants held on behalf of the LEP</u>				
Department for Business Innovation & Skills	0.250			0.250
City Deal Skills Grant	0.575			0.575
DCLG (Local Enterprise Partnership Funding)	0.500			0.500
ERDF (European Regional Development Fund)	0.040			0.040
C&EC (Careers & Employment Centre)	0.020			0.020
<u>Commercial</u>				
DEFRA - Natural England	0.242			0.242
Bus Service Operators Grant	0.795			0.795
Total Environment & Economy	2.422			2.422
Public Health				
Public Health Grant	32.126			32.126
Total Public Health	32.126			32.126
Corporate Services				
Music (Youth Music)	0.642			0.642
Total Corporate Services	0.642			0.642
Social & Community Services				
SCS Directorate Total	0.000			0.000
Total Ringfenced Grants	299.307	#REF!		#REF!
Un-Ringfenced Grants				
Strategic Measures				
High Needs Strategic Planning			0.287	0.287
Fire Revenue Grant	0.288	-0.084		0.204
Lead Local Flood Authority Grant				
Extended Rights to Free Travel	0.310	-0.011		0.299
Troubled Families - Service Transformation Grant	0.200			0.200
New Homes Bonus	4.130			4.130
New Homes Bonus Adjustment Grant	0.158	-0.008		0.150
Department of Health Revenue Grant	0.515	-0.010		0.505
Education Support Grant	4.365			4.365
Special Educational Needs Reform Grant	0.422			0.422
Section 31 Grant for Cap on Business rates Top-Up	0.541			0.541
Section 31 Grant for Cap on Business rates Other Reliefs	0.964			0.964
Revenue Support Grant	39.331			39.331
Business rates Top-Up	37.394			37.394
Independent Living Fund Grant	3.802			3.802
Transition Funding	4.454			4.454
Total Strategic Measures	96.874	-0.113	0.287	97.048
Total Un-Ringfenced Grants	96.874	-0.113	0.287	97.048
Total Grants	396.181	#REF!	0.287	#REF!

Directorate	Latest Approved Capital Programme (Cabinet Oct 2016)			Latest Forecast			Variation			Current Year Expenditure Monitoring				Performance Compared to Original Programme (Council February 2016)		
	Current Year	Future Years	Total	Current Year	Future Years	Total	Current Year	Future Years	Total	Actual expenditure to date	Commitmen ts	Expenditure Realisation Rate	Actuals & Commitment s	Current Year	Variation	Use of Resources Variation
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	%	%	£'000s	£'000s	%
Children, Education & Families 1 - OCC	53,910	106,649	160,559	50,675	125,848	176,523	-3,235	19,199	15,964	33,084	14,402	65%	94%	52,410	-1,735	-3%
Social & Community Services	15,834	22,940	38,774	15,159	23,615	38,774	-675	675	0	11,557	479	76%	79%	11,244	3,915	35%
Environment & Economy 1 - Transport	50,229	99,760	149,989	46,733	123,031	169,764	-3,496	23,271	19,775	23,455	9,543	50%	71%	47,738	-1,005	-2%
Environment & Economy 2 - Other Property Development Programmes	11,129	19,648	30,777	9,761	21,336	31,097	-1,368	1,688	320	594	11,777	6%	127%	11,639	-1,878	-16%
Corporate Services	12,567	4,991	17,558	15,217	8,841	24,058	2,650	3,850	6,500	3,268	87	21%	22%	10,299	4,918	48%
Total Directorate Programmes	143,669	253,988	397,657	137,545	302,671	440,216	-6,124	48,683	42,559	71,958	36,288	52%	79%	133,330	4,215	3%
Schools Local Capital	1,785	3,133	4,918	1,785	3,800	5,585	0	667	667	1,355	0	76%	76%	1,148	637	55%
Earmarked Reserves	1,549	87,746	89,295	699	79,211	79,910	-850	-8,535	-9,385					5,340	-4,641	0%
OVERALL TOTAL	147,003	344,867	491,870	140,029	385,682	525,711	-6,974	40,815	33,841	73,313	36,288	52%	78%	139,818	211	0%

Financial Monitoring Report Cabinet 21 February 2017
CAPITAL PROGRAMME: 2016/17 TO 2020/21

In-year Expenditure Forecast Variations

Project / Programme Name	Previous 2016/17 Forecast* £'000s	Revised 2016/17 Forecast £'000s	Variation £'000s	Comments
Children, Education & Families Capital Programme				
Basic Need				
Existing Demographic Pupil Provision (Basic Needs Programme)	8,348	3,850	-4,498	Projects being developed. Draw down of budget provision for the projects below.
11/12 - 15/16 Basic Need Programme Completions	1,042	1,100	58	
Hook Norton - Expansion to 1.5FE (ED827)	1,000	1,025	25	Complete Nov 2016. Phase 1 complete May 2016.
Steventon, St Michael's - Expansion to 1FE (ED839)	615	600	-15	On-site. Forecast completion Dec 2016.
Adderbury, Christopher Rawlins - Expansion to 1.5FE (ED875)	0	1,100	1,100	Stage 2 approved. On-site.
Growth Portfolio				
Didcot, Great Western Park - Primary 2 (14 classroom)	250	500	250	Stage 1 approved.
Other Programmes				
Schools Access Initiative	400	300	-100	Programme contingency returned to Capital Programme.
Health & Safety - Schools	275	0	-275	Included within SSMP
CEF Transformation Programme - Children & Family Centres	800	1,150	350	Stage 2 approved
Other Small Variations			-130	
CE&F TOTAL IN-YEAR VARIATION			-3,235	
Social And Community Services Capital Programme				
Relocation of Rewley Training Facility	50	25	-25	
Fire Review Development Budget	200	50	-150	
ECH - New Schemes & Adaptations to Existing Properties	1,250	750	-500	
S&CS TOTAL IN-YEAR VARIATION			-675	
Environment & Economy - Highways & Transport Capital Programme				
Harwell Link Rd Section 1 B4493 to A417	3,436	2,777	-659	Construction start expected Sep 2016 as land acquisition now progressing. Stage 2 BC approved July Cabinet with budget increased by £0.349m.
Featherbed Lane and Steventon Lights	931	750	-181	Revised business case expected March 2017. Meanwhile programme slipped to show likely impact in early years.
Harwell, Oxford Entrance	200	0	-200	On hold - A decision has been taken to delay work on this scheme until after the Vale Local Plan examination has concluded. The scheme design (and cost) is heavily influenced by whether there is development on land opposite Harwell Campus. □
Science Vale Cycle Network Improvements	500	100	-400	Construction now not expected to commence until Spring 2017. Stage 1 BC due Cabinet December 2016
Small schemes (developer and other funded)	765	945	180	
Street Lighting	990	250	-740	Programme re-profiled into 17/18
Network Rail Electrification Bridge	1,904	500	-1,404	
Betterment Programme				
Other Small Variations			-92	
TRANSPORT TOTAL IN-YEAR VARIATION			-3,496	
Environment & Economy Capital Programme (excluding Transport)				
Rooftop Solar PV Programme	200	50	-150	
Minor Works Programme	477	177	-300	Programme re-profiled into 17/18.
Waste Recycling Centre Infrastructure Development	250	100	-150	
Alkerton WRC	250	100	-150	
New Salt Stores & Accommodation	1,000	500	-500	Revised delivery timescale.
Other Small Variations			-118	
E&E TOTAL IN-YEAR VARIATION			-1,368	
Corporate Services Capital Programme				
Westgate Library	250	500	250	
Activate Care Suite	0	400	400	Local Growth Fund - Financial Contribution
Advanced Engineering & Technical Skills Centre	0	2,000	2,000	Local Growth Fund - Financial Contribution
GEO TOTAL IN-YEAR VARIATION			2,650	
CAPITAL PROGRAMME TOTAL IN-YEAR VARIATION			-6,124	

*As approved by Cabinet October 2016

Financial Monitoring Report Cabinet 21 February 2017
CAPITAL PROGRAMME: 2016/17 TO 2020/21

New Schemes & Budget Changes

Project / Programme Name	Previous Total Budget* £'000s	Revised Total Budget £'000s	Variation £'000s	Comments
Children, Education & Families Capital Programme				
Existing Demographic Pupil Provision (Basic Needs Programme)	67,545	71,701	4,156	Projects being developed. Draw down of budget provision for the projects below. Capital Budget Setting Process - Additional £6.3m.
Adderbury, Christopher Rawlins - Expansion to 1.5FE (ED875)	4	2,442	2,438	Stage 2 approved. On-site.
Didcot, Great Western Park - Primary 2 (14 classroom)	6,600	7,150	550	Stage 1 approved.
Banbury, Southam Road	0	6,150	6,150	Stage 0 approved.
Project Development Budget	600	400	-200	
Schools Access Initiative	1,600	1,800	200	Programme contingency returned to Capital Programme. £300k Capital Budget Setting Process.
School Structural Maintenance (inc Health & Safety)	7,508	10,375	2,867	Future years are subject to confirmation of the level of capital maintenance grant and priority approval. £1,700k Capital Budget Setting Process.
Health & Safety - Schools	1,175	0	-1,175	Included within SSMP
Temporary Classrooms - Replacement & Removal	1,100	1,450	350	Capital Budget Setting Process.
Schools Accommodation Intervention & Support Programme	325	425	100	Capital Budget Setting Process.
Early Years Entitlement for Disadvantage 2 year olds	2,987	3,615	628	Award of £0.628m from Early Years Capital Grant
Retentions & Final Account	605	505	-100	
CE&F TOTAL PROGRAMME SIZE VARIATION			15,964	
Social And Community Services Capital Programme				
S&CS TOTAL PROGRAMME SIZE VARIATION			0	
Environment & Economy - Highways & Transport Capital Programme				
Oxford Queen's Street Pedestrianisation (project development)	60	1,970	1,910	Full funding now agreed by LEP.
Iffley Fields Controlled Parking Zone	0	250	250	Capital Budget Setting Process.
East-West Rail (contribution)	3,685	4,422	737	Capital Budget Setting Process.
Small schemes (developer and other funded)	1,534	1,719	185	
Completed schemes	27,920	27,973	53	
Carriageways	6,916	8,718	1,802	Capital Budget Setting Process. Jubilee Way Didcot added to programme
Surface Treatments	26,194	32,598	6,404	Capital Budget Setting Process.
Footways	3,481	4,137	656	Capital Budget Setting Process.
Drainage	3,800	4,700	900	Capital Budget Setting Process.
Bridges	7,156	9,156	2,000	Project development budget for Kennington now shown under major scheme, Capital Budget Setting Process.
Public Rights of Way Foot Bridges	410	510	100	Capital Budget Setting Process.
Street Lighting	3,645	4,420	775	Capital Budget Setting Process.
Traffic Signals	1,000	1,250	250	Capital Budget Setting Process.
Section 42 contributions	1,202	2,955	1,753	Future years included within annual programme above.
Kennington Railway Bridge	980	2,980	2,000	£220k project development budget transferred from bridges programme. £760k additional funding for construction of urgent works approved by Leader of Council. £2m Capital Budget Setting Process.
TRANSPORT TOTAL PROGRAMME SIZE VARIATION			19,775	

Project / Programme Name	Previous Total Budget* £'000s	Revised Total Budget £'000s	Variation £'000s	Comments
Environment & Economy Capital Programme (excluding Transport)				
Rooftop Solar PV Programme	450	50	-400	
SALIX Energy Programme	471	600	129	
Minor Works Programme	1,077	1,277	200	Capital Budget Setting Process.
Health & Safety (Non-Schools)	172	222	50	Capital Budget Setting Process.
Cogges Manor Farm	0	375	375	Capital Budget Setting Process.
Retentions (completed schemes)	34	0	-34	
E&E TOTAL PROGRAMME SIZE VARIATION			320	
Corporate Services Capital Programme				
Westgate Library	1,500	3,600	2,100	
Activate Care Suite	0	400	400	Local Growth Fund - Financial Contribution
Advanced Engineering & Technical Skills Centre	0	4,000	4,000	Local Growth Fund - Financial Contribution
CEO TOTAL PROGRAMME SIZE VARIATION			6,500	
CAPITAL PROGRAMME TOTAL PROGRAMME SIZE VARIATION			42,559	

*As approved by Cabinet October 2016

CABINET – 21 FEBRUARY 2017

RESPONSE TO OXFORDSHIRE CLINICAL COMMISSIONING GROUP'S CONSULTATION ON THE OXFORDSHIRE TRANSFORMATION PROGRAMME FOR NHS SERVICES

Report from the Council Leadership Team

Introduction

1. The Oxfordshire Clinical Commissioning Group (OCCG) launched the first phase of its consultation on the future of Oxfordshire Health and Care Services on January 16th 2017. The consultation document and supporting pre-consultation business case can be found on the OCCG website <https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/consultationHome>
2. Oxfordshire County Council is key stakeholder and a consultee in the process and has until 9th April to respond to the consultation- though the council may wish to respond in advance of the pre-election period.
3. This report has been prepared by the county council's leadership team and combines professional perspectives from across all our services including children's and adults' social care, highways, environment and economy, public health and fire and rescue services.
4. Officers have considered the proposals in the consultation document and present here their professional views on the possible impacts on our services and local people based on the information in the consultation document.
5. By way of context, it is important to acknowledge the challenges faced by the local NHS as set out in their case for change document. The NHS is a national organisation and the autonomy local authorities enjoy has not been extended in the same way to health services. This means that these proposals are influenced by national policy and are also overseen by NHS England and are inevitably a blend of local and national policy.
6. All county council services have been asked to consider the consultation proposals and the potential impact they may have on services and on the public. Some of the issues are generic and some are specific to particular service areas.

Consultation approach

7. We welcome the production of this consultation, but note that we had expected it to begin in October 2016 and to be structured as a single set of proposals with options. The consultation was then delayed and has now been produced as a partial consultation. It is unfortunate that there have been delays in getting the proposals out to public consultation and that this has resulted in two phases of consultation.

8. We acknowledge this phasing is due to a number of factors; a desire to debate existing temporary service closures as a matter of urgency, the sheer scale of the task involved in producing the proposals, and because of a requirement for NHS England to approve the proposals prior to consultation. The phasing clearly affects the coherence of the proposals making it difficult for partner organisations to assess their impact and to see a total vision for the future of health services in the county. It also makes the consultation feel less transparent to communities.
9. Our view is that the lack of options presented in the consultation document makes it difficult to consider different alternatives for future services. Options were presented earlier in the engagement phase leading up to the consultation, so it is unfortunate that they have not come through in these proposals.
10. We feel that the inception of Sustainability and Transformation Plans (STP) by the NHS at national level requiring clinical commissioning groups to work together across larger geographical 'footprints' (in our case the Buckinghamshire, Oxfordshire and Berkshire West- 'BOB') has not been helpful. These were created and imposed nationally by NHS England after the process of re-shaping Oxfordshire's services had begun. The interplay between a 'BOB STP' and an Oxfordshire consultation remains unclear and confusing both for professionals and for the public.
11. The consultation proposals as they stand are unlikely to satisfy the concerns of people in some parts of the county. People in the north of the county for example, are unlikely to find that the service changes described affecting the Horton Hospital offer a clear enough view of the future functioning of that hospital in its entirety.
12. Many of the proposals draw on specialist clinical evidence and opinion. The county council officers will not attempt to debate purely clinical judgements.

Vision for the future of the Horton Hospital

13. We understand that smaller hospitals across the country are facing similar pressures to those faced locally by the Horton Hospital. A clear vision for the future of such hospitals is urgently needed. However, because of the way the proposals are structured, and because there is no discussion of community and primary care services in this consultation, it is not possible to see an overall proposal for the detailed future composition and functions of the Horton Hospital in Banbury. However it is clear from the document that there is a future for the Horton as a health care facility with more diagnostic, outpatient and elective surgery appointments offered.
14. This is a vital issue for local people and is therefore a serious deficiency in the consultation document. Smaller hospitals are vulnerable to a 'domino effect', i.e. a diminution in one service tends to lead to a diminution in related services. In this case, changing maternity services, intensive care services and the bed-stock at the Horton may have knock-on effects on anaesthetics,

paediatrics and accident and emergency services. These possible impacts are not covered by this consultation.

Maternity services in North Oxfordshire

15. The consultation contains a clear proposal to make permanent the current temporary withdrawal of consultant obstetric services at the Horton Hospital. The Oxfordshire Joint Health Overview and Scrutiny Committee (HOSC) agreed to refer the temporary closure to the Secretary of State on 2nd February.
16. It should be noted that there are a number of difficulties with the way the information on maternity services is presented in the consultation:
 - a. Maternity services are not stand-alone as described above. The knock-on effects to other services and any additional community support are not covered. The impact on these services therefore cannot be assessed through these proposals and so a coherent assessment of the impact on local services in Banbury is not possible.
 - b. There is no clear information in the consultation about the extent to which the OCCG, the two major trusts, the ambulance service, Deaneries (which oversee the training and placement of junior doctors) and primary care organisations have come together with neighbouring services in Northamptonshire and Warwickshire to discuss wider solutions to maternity and related services for the people of Banbury and the surrounding area. This was a key recommendation of the Independent Review Panel in 2008 which did not support the then Oxford Radcliffe Hospitals NHS Trust's proposals to reconfigure services in paediatrics, obstetrics, gynaecology and the special care baby unit (SCBU) at the Horton Hospital.
 - c. The document also comments on the future of midwifery-led obstetric care in the north of the county, saying that a second consultation will discuss the future of midwifery-led obstetric units in Banbury and Chipping Norton. However these services are excluded from this consultation which makes coherent assessment of maternity services in the north of the county difficult.

Reducing hospital bed numbers across the County

17. The consultation document proposes to close, or make permanent existing closures of hospital bed stock. We understand that this is intended to help prevent admission and also to reduce potentially harmful long stays in hospital through the strengthening of community services. However, reducing bed-stock is a potentially significant issue, as there has been a national and local trend for some time to reduce hospital bed numbers. The UK already has lower numbers of beds than comparable European countries and the evidence is not yet available to conclude that this is an appropriate shift at the scale proposed.

18. Some reduction in bed numbers may be justified if suitable alternatives are put in place in the community in advance of the closures. Because the consultation does not touch on NHS services in the community and general practice, it is not possible to model the impact of this change.
19. At a time when pressures on emergency departments are rising and delayed transfers of care remain a cause for concern, it may be premature to make these changes. It may be more sensible for Oxfordshire to adopt a 'wait and see' policy on this issue until the impact of bed closures proposed in other parts of the country can be properly evaluated.

Stroke Services and Critical Care

20. The proposal to care for a modest number of patients per year in Oxford instead of Banbury (around 100 stroke cases per year and 41 critical care patients) on grounds of improved clinical quality is reasonable taken in isolation. However, again, the concern would be the 'domino-effect' on other services at the Horton, and these are not detailed in the consultation, making it difficult to comment on proposal in its totality.

Disadvantage and inequalities

21. There is little discussion of issues of disadvantage and inequalities in the consultation. Equality of access is touched on, but not inequality in terms of social disadvantage. The Health and Wellbeing Board's independent Commission on Health Inequalities has recently reported and points to high levels of social disadvantage, particularly in parts of Banbury and Oxford. The consultation does not set out how these proposals would be adjusted to reduce inequalities which is a core duty of the NHS.

Adult Social Care

22. The underlying principle in the proposals of care closer to home is an idea we support in principle. However, there are times in the acute phase of an illness or in cases requiring complex care or post-op care when a hospital bed may be the best place to be, followed by appropriate discharge to properly organised support as soon as practicable. Again, the proposals do not contain the detail we would need about community services for us to have a sensible understanding of their impact on adult social care.
23. We cannot model the impact on Adult Social Care without more information about patient flow, i.e. there is no modelling included that reflects the assumptions made about patients' expected length of stay or their acuity, so we cannot translate bed numbers into estimates of patient flow and the impact on adult social care.
24. *Workforce*
The proposals assume a free flow of health and social care staff and the proposals do not address clearly the significant and unique workforce challenges in Oxfordshire.

25. The Council estimates that the 15,000 strong adult social care workforce needs to grow by up to 750 jobs per year to 2025 just to keep pace with rising demand from our ageing population (this figure excludes workforce turnover which increases significantly the gap between workforce supply and demand). This growth rate is higher than the national average reflecting local demography, and is not helped by the county's very low unemployment rates and high average house prices. Increasing demands as assumed in the proposal, coupled by a shift of care into the community, are likely to significantly increase this figure but the lack of detail in the document means we cannot estimate the level of increase.
26. Whilst Adult Social Care has been a key partner in the development of the Discharge Liaison Hub and initiatives designed to 'rebalance the system' and reduce delayed transfers of care, these were predicated on the transfer of healthcare staff into the community which proved to be more difficult to achieve than originally envisaged. Should further proposals come forward to describe new ways of providing community support through NHS staff, it will be important to ensure in advance that staff are willing to work in community settings.
27. *Impact on carers*
The proposals make no reference to the impact of the proposals on family carers and this must be considered as a deficiency in the consultation.

Children's Services

28. The consultation proposes that the Horton Hospital will have the capacity to care for 200-500 women per year in labour in a midwife led unit. Compared with previous numbers of births at the Horton we can therefore anticipate that approximately 1000 additional births will occur in Oxford or out of county.
29. Not all of these mothers are Oxfordshire residents, but for those who are and are referred to our social care service, social workers in Oxfordshire's north assessment team would need to travel to assess mothers and/or conduct strategy meetings. In addition, the Oxford social care team may need to take on additional work. This is hard to quantify but may put further pressure on services already struggling to meet demand and lead to higher caseloads and impact on increasing social worker recruitment difficulties.
30. This means that if mothers use other hospitals across county boundaries there may be difficulties managing cases across these borders with processes being less well integrated.
31. In summary, due to the splitting of the consultation into two phases we do not currently have the full picture of future maternity and children's services in the county and cannot therefore fully assess the impact on the Council's children's services.

Planning and Infrastructure

32. 100,000 new homes are needed within Oxfordshire in the period 2011-31, of which around 85,000 remain to be built. The NHS's proposals need to be developed as an integral part of this growth to ensure that health provision is coordinated alongside areas/corridors of growth and infrastructure provision, particularly transport.
33. This should take full account of the scale and location of new housing being planned for in existing/emerging Local Plans and the locations of likely future growth. Consideration should then be given to how the resulting increase in population will impact on demands for health services. This will no doubt include the need for new facilities and a rationalisation of old ones. The phase one proposals do acknowledge this but it is unclear if the full potential impact has been taken fully into account.
34. The proposals will clearly lead to changes to travel patterns for patients, staff and visitors. Whilst some figures are provided on travel pattern changes, the total, combined effects of all the proposals are not quantified. Some of the proposals would reduce the number of patients, staff and visitors needing to travel to Oxford for healthcare services, whilst other proposals would appear to increase that number.
35. Car parking at the hospital sites is generally used to its full capacity already and the residential areas around the hospitals have controlled parking zones. Unless there were an increase in the amount of car parking provided, which county council officers would advise against, additional trips would have to be made by an alternative mode. The proposals make no reference to this.
36. The document proposes a significant move of outpatient and day case work to Banbury. This presents a challenge to the existing highway infrastructure as problems in the town would compromise access to the Horton were it to experience such an increase.
37. These proposals will have some impact on the overall NHS estate. As a community leader with a large property portfolio we are currently undertaking a series of 'place reviews' to identify opportunities to make better use of our assets and join up with other partners. We would encourage the NHS to actively join in this process to identify ways we can deliver services in a more joined up way.
38. We would propose to invite NHS partners to participate fully in detailed discussions about planned growth through the masterplanning exercises that we are undertaking. Given the lack of detail about implications on Oxford and Banbury in terms of increased/decreased journeys we would encourage the relevant organisations to engage with us as the highways authority over travel plans.

Summary

39. We welcome the opportunity to comment on this consultation document and to continue to work with NHS colleagues on shaping future services for the county. The NHS faces serious challenges and its services interlock with many services provided by the Council. It is therefore useful to have concrete proposals to debate through a full public consultation. In summary the views of council officers are:
- A. It is difficult to assess the proposals as we only have a partial picture of future services in this first phase. The lack of information about community services and general practice services means that the impact on council services cannot be accurately quantified. This applies to council services across the board from social care to highways.
 - B. It is not clear that the substantial growth forecast for the county has been fully considered in the development of these proposals and it is key concern of officers that the changes may lead to an inadequacy of provision in the future.
 - C. The proposals to reduce hospital bed numbers permanently at this scale seem premature without being specific about the strengthened community services which would be needed and it is suggested that a 'wait and see' policy is adopted pending national evaluation of similar schemes.
 - D. The document does not give a sufficiently comprehensive vision for the future of services at the Horton Hospital and in particular to maternity services in the north of Oxfordshire, and so, again, it is not possible to draw firm conclusions about the future overall 'shape' of the Horton or the impact on council services in the north of the county from the information presented.

Recommendation

40. The Cabinet is **RECOMMENDED** to
- Welcome the opportunity to comment on this consultation, acknowledge the difficulties faced by NHS services locally as presented in the OCCGs case for change, but on balance not to support the proposals based on the lack of information on the impact on council services.
 - Present its views and the officer's assessment to the Oxfordshire Health Overview and Scrutiny Committee meeting on 7 March 2017.
 - Present a report on its views to the County Council meeting on 21 March 2017 to gather further comment.

Report from the Council Leadership Team
Contact Officers: Senior Policy Officer, Claire Phillips
February 2017

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Division(s):

CABINET – 21 February 2017

FINANCIAL & RESOURCE CONTRIBUTION TOWARDS THE SWAN FREE SCHOOL PROJECT IN OXFORD

Report by Director for Children's Services and Strategic Director for Communities

Introduction

1. Following significant growth in the size of the primary school age population in Oxford the same is now being observed in the secondary school phase as larger cohorts of children transfer between the two. As well as the impact of an increased birth rate in previous years, the growth in the number of secondary age pupils can in part be attributed to additional housing in the city. The new Barton Park development will be a significant contributor to this source of growth. Forecasts indicate that by September 2019 at least 100 more secondary school places per year group will be required, rising to 200 by September 2022.
2. The Council has a statutory duty to ensure that there are sufficient state funded school places and receives formulaic 'Basic Need' grants from central government to support this duty. However these are only sufficient to cover underlying demographic growth. The Council therefore seeks to secure financial contributions (and new school sites where the extent of housing justifies this) from housing developers. The Council has entered into an agreement (a 'Section 106 agreement') with the developer of Barton Park which has enabled it to fund an expansion of Cheney School which will help to meet some of the growth in demand for secondary school places. However, there remains a need to create further school places and a financial contribution toward these has been agreed.

The Swan Free School

3. The Department for Education (DfE) has approved a proposal to create a new secondary school in Oxford. This will be delivered as part of the DfE's Free School programme which consists of sponsors bringing forward proposals that will help to meet 'Basic Need' and unmet parental demand for high quality school places. The sponsor is the River Learning Trust which already operates three Oxfordshire secondary schools: The Cherwell School (in Oxford), Wheatley Park and Chipping Norton.
4. The capital costs of Free Schools delivered through this programme are met by the DfE as are the pre-opening and post-opening diseconomy of scale revenue costs. In contrast, all the capital costs associated with new schools delivered by the Council have to be met by the Council, whether from 'Basic Need' grant, developer contributions or Council resources. At present, with the

agreement of Schools Forum, a proportion of the Dedicated Schools Grant has been set aside to meet the revenue costs, although it is currently unclear whether this will be possible once a new national schools funding formula has been introduced. The Council has a stated policy of supporting all types of academy, including Free Schools (Cabinet, February 2012).

5. The Swan Free School will be an 11 - 18 comprehensive which will initially provide 120 places in Year 7 (September 2019) adding a year group each year until it covers Years 7 to 11. In line with the growth in the secondary age pupil population subsequent intakes to Year 7 will increase to 180, giving an eventual total of 900 places for 11 - 16 year olds. There will also be a sixth form which may share facilities and courses with The Cherwell School.
6. Following an extensive search for potential sites for The Swan School, the DfE has identified The Harlow Centre site in Marston as its preferred and, indeed, only viable location for a September 2019 opening. The site was previously occupied by the Marston Middle School but now houses Meadowbrook College (formerly a Council maintained pupil referral unit, also known as 'Alternative Provision'), the Oxfordshire Hospital School and a Council children's disability team. The Council owns the freehold of the site and buildings, the majority of which is leased to the Radcliffe Academy Trust (a 125 year peppercorn), with part of one of the buildings sub-leased back to the Council for the two other users. In due course the Oxfordshire Hospital School will become a sponsored academy.
7. In order for The Swan School to be constructed in time for a September 2019 opening (by when there will be a need for additional secondary school places) the DfE requires 'vacant possession' of all the buildings and the majority of the Harlow Centre site by the end of the current, 2016-17, academic year. It will therefore need to provide interim temporary accommodation for Meadowbrook College whilst new permanent accommodation is re-provided on the site. The Council is seeking to identify a temporary location for the Oxfordshire Hospital School whilst a new permanent location for it is also provided. The Council will need to provide alternative office accommodation for the children's disability team staff.

Financial and Staff Implications

8. The need to provide new accommodation for both Meadowbrook College and the Oxfordshire Hospital School mean that the costs of the project far exceed the standard DfE funding rates for comparably sized Free Schools. An exceptional case will therefore need to be made to ministers to release additional funding. The DfE officials with which Council officers have been working closely on the project have identified 'adding value' to the project (from a DfE perspective) as vital, and believe the securing of the freehold of the site, for a notional sum, to be the way to do this.
9. Although the Council currently owns the freehold, it is currently leased to the Radcliffe Academy Trust at a peppercorn rent for 125 years, and therefore has, for the foreseeable future, no realisable cash value for the Council.

However, if the Academy Trust re-provided the school elsewhere (as is happening with Meadowbrook College) then it can be assumed that the site (or majority of it) would be handed back to the Council. If this occurred OCC could seek to obtain planning permission for an alternative use and sell the freehold on the open market in order to obtain best value in accordance with Section 123 of the Local Government Act.

10. Planning advice confirms that (provided the school was relocated and thus satisfied the protection of “community facility” policy requirement) then the school buildings and hard play areas in the proximity of the buildings (approx. 2.2 acres) could be developed for residential, although local plan policies would most likely protect the playing fields (approximately 10.5 acres). On this basis the estimated capital receipt for the entire site is in the region of £4.6m (excluding the cost of a new access likely to be required from Marston Ferry Road). It should also be noted that if no public access to the remaining playing fields was facilitated then there may be a much longer term prospect for development of these and by transferring the freehold to the DfE this potential future value of approximately £21m would be lost.
11. Given that the DfE will be investing approx. £25m of capital costs for the construction of The Swan School and in excess of £4m for the re-provision of Meadowbrook College, it can be argued that by transferring the freehold to the DfE for a nominal £1 represents best value in terms of securing a new secondary school for the Council.
12. Even with exceptional funding agreed by ministers the project will still be financially challenging. It has been suggested that a cheaper option would be for The Swan School to offer fewer places (600 for 11 - 16 year olds) and/or not operate an independent sixth form. Both would also have the benefit of making it easier (and cheaper) to develop a design solution which would fit onto the constrained Harlow Centre site. However, fewer than 900 places would leave a shortfall of 300 places which the Council would need to provide through expansions of other existing schools in Oxford (subject to the agreement of their academy trusts).
13. The alternative to meeting the growth in demand for additional secondary school places in Oxford City would be expansions of the existing schools which are all academies. Expansions would require the explicit agreement of the relevant academy trust and on conditions, including levels of funding, over which they would have a high degree of influence. Other planned secondary school expansions have costs of in excess of £3 million to add 30 places per year group (a 'Form of Entry') i.e. 150 11 - 16 year old places. Therefore the cost of providing the 900 11-16 year old places by multiple expansions of existing schools would cost in the region of £18m (excluding the cost of additional sixth form places). All of the costs of expansions of existing schools would have to be met by the Council. By way of comparison, the new Aureus secondary school in Didcot will provide 1200 11-16 places at a cost of c. £20 million to the Council.

14. The Council made a contribution towards the construction costs of the University Technical College in Didcot as the additional secondary school capacity it delivered represented a very cost effective way for the Council to discharge its statutory duty to ensure sufficient school places. It would therefore be appropriate for the Council to make an equivalent capital contribution of £2 million towards The Swan School. On current forecasts the additional capacity brought by The Swan School should obviate the need for further Council funded school expansions in Oxford until the mid-2020s. A £2 million contribution from the Council would require an element of 'forward funding' pending the securing of the full amount of S.106 contributions from the Barton West development. Whilst this can be absorbed within the capital programme cash flow over the period of the current plan period, there is a risk that capital resources will need to be reprioritised if there are major delays in the delivery of the Barton West housing.
15. Apart from the £2 million contribution from the Council, the Education Funding Agency will meet all the other capital costs of delivering The Swan Free School, re-providing Meadowbrook College and relocating the Oxfordshire Hospital School. The Council will be financially responsible for the relocation of the Children's Disability Team that currently occupies The Harlow Centre.
16. The Swan School's construction is contingent upon the Secretary of State entering into a Funding Agreement with its sponsors. No Council resources or assets will be transferred to the DfE until such time as there is absolute certainty about the Swan School project in order that the Council is able to retain both site freehold and S.106 contributions sufficient to ensure the provision of sufficient school places. In the event that the Secretary of State declines to sign a Funding Agreement, the Council will need to reconsider its options for expanding secondary school education in Oxford although this would be challenging given that there is a need for additional school places by September 2019.

RECOMMENDATION

17. **The Cabinet is RECOMMENDED to**
- (a) **Approve the sale of the Harlow Centre site and buildings to the Department of Education for £1.00; and**
 - (b) **Make a contribution of up to £2 million towards the construction costs of The Swan School.**

LUCY BUTLER
Director for Children's Services

BEV HINDLE
Strategic Director for Communities

Background papers: None
Contact Officer: Roy Leach, Strategic Lead Education Sufficiency & Access, Roy.leach@oxfordshire.gov.uk Tel: (01865) 816458

February 2017

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Division(s):

CABINET – 21 FEBRUARY 2017

STAFFING REPORT – QUARTER 3 2016/17

Report by Director of Human Resources

Introduction

1. This report provides an update on staffing numbers and related activity for the period 1 October 2016 to 31 December 2016. Progress will be tracked throughout the year on the movement of staffing numbers from those reported at 31 March 2016 as we continue to deliver our required budget savings. We also continue to track reductions since 1 April 2010 to reflect the impact on staffing numbers as we progress with our Business Strategy.

Current Numbers

2. The staffing number (FTE) as at 31 December 2016 was 3420.12 employed in post. These figures exclude the school bloc. We continue to monitor the balance between full time and part time workers to ensure that the best interests of the Council and the taxpayer are served. The numbers as at 31 December 2016 were as follows - Full time 2476 and Part time 1691. This equates to a total of 3420.12 FTE employed in post.
3. The changes in staffing numbers since 31 March 2016 are shown in the table below. A breakdown of movements by directorate for this financial year is provided at Appendix 1.

	FTE Employed
Reported Figures at 31 March 2016 – Non-Schools	3513.72
Changes – actual	- 93.60
Reported Figures at 31 December 2016 – Non-Schools	3420.12

Quarter 3 Update

4. We remain committed to redeploying displaced staff wherever possible. This is getting more difficult as staffing numbers reduce across the Council. There were no redeployments this quarter.

5. An HR approval process is in place. It was re-launched as part of the transformation programme to ensure rigorous challenge takes place before any recruitment goes ahead, and that all alternatives have been considered. This is aimed to help deal with future reductions as a result of budget cuts, and to ensure our employees are deployed in the most efficient and cost effective way. Checks will be made to ensure posts which have been progressed to advert have been given the necessary approval.
6. We recognise that operational services are critical and cannot be left without any cover. Prudent use of agency staff is therefore deployed to ensure continuity of service. In common with all employers, the council deploys agency staff as cover for instances of maternity leave, illness and short-term gaps in recruitment where a permanent replacement is not due to arrive until sometime after an employee has left. As part of the re-launched recruitment freeze, a review of all temporary arrangements including agency, interims and casuals is taking place.
7. The cost of agency staff this quarter is reported as £2,108,660, a reduction on last quarter of 20.9% (£557,032). A review of all temporary arrangements across the Council, including agency arrangements, is continuing with a view to ending 50% by the end of March 2017.
8. We will continue to track progress on staff number movements during the year ahead. The overall reduction in FTE employed since 1 April 2016 is 2.66%. The Council has seen a reduction of 35.28% in FTE employed since 31 March 2010 – 1,864 FTE.

Accountability

9. Staffing numbers continue to be monitored rigorously. All requests for recruitment are now reviewed by the, HR Business Partners, Directorate Leadership Teams and the Director of Finance and Director of Human Resources . Only posts which are considered business critical will be authorised.

RECOMMENDATION

10. **The Cabinet is RECOMMENDED to note the report.**

STEVE MUNN
Director of Human Resources

Background Papers:

Contact Officer: Sue James, HR Officer, 07393001069.

23 January 2017

STAFFING REPORT 31 DECEMBER 2016

DIRECTORATE	FTE Employed at 31 December 2016	Changes in FTE Employed since 31 March 2016	Cost of Agency Staff * £
CHILDREN, EDUCATION & FAMILIES	1121.10	-74.24	970,846
PUBLIC HEALTH	22.48	0.52	20,948
SOCIAL & COMMUNITY SERVICES	647.68	-41.97	408,845
COMMUNITY SAFETY	334.68	-7.06	5,064
ENVIRONMENT & ECONOMY	377.62	-9.24	296,341
CORPORATE SERVICES (includes Transformation)	722.08	60.09	406,616
CULTURAL SERVICES	194.48	-21.70	0
TOTAL	3420.12	-93.60	2,108,660

Please note: Where employees are absent eg on maternity leave or long term sick and have been temporarily replaced, both the absent employee and the temporary employee will have been counted.

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Division(s): N/A

CABINET – 21 FEBRUARY 2017

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
Cabinet, 14 March 2017	
<ul style="list-style-type: none"> ▪ Proposal for the Future Organisation of Local Government in Oxfordshire <p>To receive responses to the draft proposals for the future organisation of local government in Oxfordshire and consider submission of a proposal for local government reorganisation within Oxfordshire to the Secretary of State for approval.</p>	Cabinet, Leader 2016/156
<ul style="list-style-type: none"> ▪ Final OFRS Community Risk Management Plan 2017-22 <p>To seek approval of the Final OFRS Community Risk Management Plan 2017-22.</p>	Cabinet, Deputy Leader 2016/114
<ul style="list-style-type: none"> ▪ Adopt Thames Valley <p>To confirm that Oxfordshire should host the new regional adoption agency.</p>	Cabinet, Children & Family Services 2017/012

Cabinet Member for Children & Family Services, 20 March 2017

<ul style="list-style-type: none"> ▪ A Strategy for Unaccompanied Asylum Seeking Children <p>To note and seek approval of the strategy.</p>	Cabinet Member for Children & Family Services, 2016/116
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Cabinet Member for Education, 14 March 2017

<ul style="list-style-type: none"> ▪ Proposed Expansion of Chesterton CE (VA) Primary School <p>Whether to approve the expansion of Chesterton CE (VA) Primary School from September 2018 onwards.</p>	Cabinet Member for Education, 2016/115
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Cabinet Member for Environment, 2 March 2017

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| <ul style="list-style-type: none"> <p>▪ Oxfordshire Minerals & Waste Annual Monitoring Report 2016
To seek agreement to the Minerals & Waste Annual Monitoring Report for 2015, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.</p> | <p>Cabinet Member for Environment, 2016/061</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Waiting Restrictions - Grove Road, Sonning Common
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/125</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Waiting Restrictions - Wood Farm, Oxford
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/123</p> |
| <ul style="list-style-type: none"> <p>▪ Revised Arrangements for Visitor Parking Permits - Abingdon and Henley
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2015/080</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Pedestrian Crossings, Weight Limit and 20mph Speed Limit - Littleworth Road, Benson
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/134</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Amendments to Waiting Restrictions and Bus Gate - Access to Headington Scheme
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/138</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Junction Treatment - Broad Street/Parks Road
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/139</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed ULEV Charging Point Bays - Various CPZ Areas
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/141</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Puffin Crossing and Double Yellow Lines - London Road, Wheatley
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/105</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Waiting Restrictions - Cattlemarket and Waterloo Drive Areas, Banbury
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/146</p> |
| <ul style="list-style-type: none"> <p>▪ Proposed Puffin Crossing - A4074 Berinsfield
To seek approval of the proposals.</p> | <p>Cabinet Member for Environment, 2016/150</p> |

- **Proposed Waiting Restrictions - Westlands Drive, Oxford**

To seek approval of the proposals.

Cabinet Member
for Environment,
2016/152

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